**LEDGE LIGHT HEALTH DISTRICT**

**Job Description**
**Environmental Health Specialist I**

**Purpose:** The primary purpose of this position is to support the District's delivery of comprehensive environmental health services and support to our community, including enforcement of the Connecticut Public Health Code, Connecticut General Statutes and District Codes, Ordinances and Regulations.

**Duties and Responsibilities:** (Examples, not a comprehensive list)

- Provide courier services as needed.
- Investigate various complaints related to regulated establishments, housing, and other situations of public health concern.
- Inspect lodging, cosmetology and daycare facilities and public pools.
- Collect water samples and other environmental samples as needed.
- Support the District Mosquito Control Program, Radon Program and other Environmental Health outreach and education initiatives.
- Conduct lead risk assessments and comprehensive lead inspections.
- Review well permit applications.
- Conduct soil testing, percolation testing, B100a reviews, review of subsurface sewage disposal system plans, and septic installation inspections.
- Inspect food service establishments and temporary events.
- Prepare reports of inspections and investigations and keeps other such records as are needed by the District.
- Other duties as assigned.

**Required Skills and Abilities:**

- Demonstrated understanding of and commitment to diversity, equity, inclusivity and belonging.
- Proficiency with Microsoft Office and other relevant software programs.
- Ability to understand and interpret the law, code and ordinances.
- Demonstrated strong oral and written communication and ability to present information and relate to all segments of the public.
- Strong work ethic and a high value system focused on quality, safety, and accuracy.
- Proven record of effective and efficient independent work.
- Commitment to consistent communication and follow through on assignments.
- Excellent collaboration skills and initiative.
- Experience developing and implementing project objectives and timelines.

- Written and oral fluency in English. Written and oral fluency in another language may be required dependent on the needs of the District.

**Minimum Qualifications:**

- Bachelor's Degree with major studies in environmental health, science, or public health.
- Valid Connecticut Driver's License.
- Current Connecticut Lead Inspector/Risk Assessor Certification.
- Current Connecticut Food Service Inspector Certification.
- Current State of Connecticut Subsurface Sewage Disposal Phase I Certification.
- A minimum of two years' experience in Public Health or similar field.

**Job Classification and Supervision:** This is a non-exempt, non-supervisory regular employee position which is eligible for membership in the Bargaining Unit. This may be a full- or part-time position, dependent on the needs of the District. Reports to the Supervisor, Environmental Health.

**Working Conditions:** This position will generally work during the District business hours of Monday-Friday, 8-4:30. Some hours outside of these times may be required based on the needs of the District, including hours scheduled to inspect evening and weekend food service events. This position requires standing for long periods of time, walking on uneven ground, bending and squatting in residences and businesses, and carrying supplies and equipment up to 40 pounds. This position requires frequent driving throughout the jurisdiction of the District and occasional driving outside of the District boundaries. This position is not eligible for remote work except in limited circumstances as determined by the needs of the District.