

LEDGE LIGHT HEALTH DISTRICT

Job Description Public Health Nurse

Purpose: The primary purpose of this position is to support the prevention efforts of the District by providing office-, community- and home-based clinical care to community members of all ages.

Duties and Responsibilities: (Examples, not a comprehensive listing)

- Administer vaccines at the office, in community-based settings and for homebound community members.
- Conduct health screenings in community-based settings.
- Support District community-based care initiatives.
- Support and provide clinical expertise to public health emergency response activities.
- Follow response and follow-up protocols for various public health concerns including but not limited to tuberculosis, vaccination schedule compliance, foodborne illness, elevated blood lead levels and emerging public health concerns.
- Assure District compliance with Connecticut Vaccine Program requirements and protocols.
- Complete and maintain required documentation, forms, data entry and reports for assigned tasks.
- Support vaccination providers in adhering to Connecticut Vaccine Program requirements and protocols.
- Provide public health nursing support for all District programs.
- Provide health education and information to community members, community partner organizations and clinical providers.
- Other duties as are required or requested.

Required Skills and Abilities:

- Demonstrated clinical decision making, prioritization, and organization skills
- Demonstrated ability to provide compassionate, patient-centered care to diverse and underserved populations.
- Forward-thinking problem-solving, follow-up, and good time management skills; demonstrated ability to follow through on open items.
- Demonstrated strong oral and written communication skills.
- Strong work ethic and a high value system focused on accuracy and quality.
- Demonstrated ability to research answers to questions and challenges and apply strong critical thinking and good judgement to creating answers and solutions.
- Ability to work independently and as part of a multidisciplinary team.
- Ability to work in a variety of settings including but not limited to community member homes, shelters, clinics, schools, outdoors and partner locations.

- Written and oral fluency in English required; writing and oral fluency in Spanish or Haitian Creole preferred.
- Understanding of public health, health equity, social/structural determinants of health and health behavior/decision making.
- Ability to lift up to 50 lbs.
- Valid CT Driver's License and ability to travel to assigned locations in District cars.

Minimum Qualifications:

- Must hold current license as an RN, APRN, or PA in the State of Connecticut and be able to administer vaccinations.
- Minimum of three years of nursing experience as a practicing nurse in a position involving clinical care.

Job Classification and Supervision: This is a non-exempt, non-supervisory regular employee position which is not eligible for membership in the Bargaining Unit. This may be a full- or part-time position, dependent on the needs of the District. Reports to the Director of Health.

Working Conditions: This position will generally work during the District business hours of Monday-Friday, 8-4:30. Some hours outside of these times may be required based on the needs of the District. This position is split between office, community and community member homes locations and could include up to 10% remote work hours dependent on the needs of the District and employee.