

MEMORANDUM OF UNDERSTANDING

Between Ledge Light Health District and UNCAS Health District Concerning Itinerant Food Vendor Reciprocity Across Jurisdictions

1. Purpose

The purpose of this Memorandum of Understanding (MOU) is to establish an agreement between Ledge Light Health District and UNCAS Health District to allow itinerant food vendors licensed and inspected by one department to operate within the jurisdiction of the other, subject to the terms and conditions outlined herein. This MOU promotes regional cooperation, reduces redundancy, and supports itinerant food vendors operating across jurisdictional boundaries.

2. Scope

This MOU applies to itinerant food vendors (e.g., food trucks, trailers, carts) that are permitted by either party. It provides a mutual understanding of inspection protocols, permit recognition, and enforcement collaboration. This agreement does not cover multiday temporary events.

3. Definitions

- **Itinerant food vending establishment:** A food vending business serving food or drink from any establishment or conveyance without fixed location and without connection to water supply and sewage disposal systems.
- **Permit:** A permit or a license that has been issued in accordance with Conn. Gen. Stat. section 19a-36i, and is not expired, suspended, or revoked.
- **Reciprocity:** The mutual recognition and acceptance of itinerant food vendor permits between the two jurisdictions.

4. Terms of Agreement

This agreement will begin on 10/23/2025.

a. Permit Recognition

- Each department agrees to recognize and honor valid itinerant food vendor permits issued by the other party, provided the vendor is in good standing and has passed an inspection within the last six months.

b. Inspection Reports

- Upon request, the issuing department agrees to provide recent inspection reports and documentation to the other department.

c. Compliance

- Itinerant vendors must comply with all local operational requirements such as zoning, hours of operation, waste disposal, and fire safety regulations within the host jurisdiction.

d. Enforcement

- Each department retains the right to conduct inspections within their jurisdiction and take enforcement action (including suspension or revocation of local operating privileges) in response to violations.

c. Fees

- Itinerant vendors will not be required to pay duplicative permit fees when operating temporarily within the other party's jurisdiction under this MOU unless it is a multiday temporary event.

5. Responsibilities

Ledge Light Health District will:

- Recognize valid permits from UNCAS Health District under the conditions described.
- Provide inspection and compliance information upon request.
- Notify UNCAS Health District of any enforcement actions taken against their permitted itinerant food vendors.

UNCAS Health District will:

- Mirror the responsibilities listed above.

6. Termination and Amendment

- Either party may terminate this MOU with 30 days written notice.
- This MOU may be amended at any time by mutual written agreement.

7. Signatures

Ledge Light Health District:

Jennifer Mugges,
Name & Title

Director of Health
Signature

10/1/25
Date

UNCAS Health District:

Patrick McCormack, D.O.H.
Name & Title

Patrick R. McCormack
Signature

10/1/25
Date