

**DRAFT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Thursday, May 8, 2025 – 5:30 p.m. Ledge Light Health District

The Regular meeting of the Ledge Light Health District Board of Directors was held on Thursday, May 8, 2025 – 5:30 p.m., at 74 Garfield Avenue, New London.

**Present:** Chairperson Danielle Steward-Gelinas, Vice Chair John Kiker, Secretary Sue Vincent, Treasurer Ken Nogacek, Steven Buttermore, Steven Carlow, Kendra Clark, Brian Clinton, Paul Goldstein, Ryan McCammon, Nicole Porter, Tracee Reiser, and Kent Sistare, Director of Health Jen Muggeo, and Communications Coordinator Estelle Harrison. **Absent Excused:** Thomas Gotowka, Susan Graham, Michele Petrucelli, Eugene Pfeifer, and Kent Sistare. **Absent Not Excused:** Candace Devendittis.

- I. CALL TO ORDER- Chairperson D. Steward-Gelinas called the meeting to order at 5:34p.m.
  - a. Adoption of the Meeting Minutes of March 13, 2025- K. Nogacek moved to approve the minutes as presented. S. Vincent seconded the motion, which was approved unanimously.
- II. PUBLIC PARTICIPATION- none
- III. REPORT FROM THE CHAIRPERSON- D. Steward-Gelinas announced her resignation from the Board of Directors effective at the end of this meeting.
- IV. COMMUNICATION FROM BOARD MEMBERS- none
- V. REPORTS FROM SUBCOMMITTEES
  - a. Personnel- The Director of Health Evaluation process has begun and will be complete by the end of May. A report will be presented at the July board meeting.
  - b. Finance- none;
  - c. Bylaws- The committee met and have begun reviewing the bylaws to make appropriate updates.
  - d. Health Equity- none
- VI. REPORT FROM THE DIRECTOR OF HEALTH- J. Muggeo gave an overview of her report.
- VII. FINANCIAL REPORTS- J. Muggeo will send a written report will be sent to the board separately.
- VIII. OLD BUSINESS- none
- IX. NEW BUSINESS
  - a. Appointment of Auditor – K. Nogacek moved to appoint Hoyt, Filippetti & Malaghan, LLC, as District Auditor for Fiscal Year 2025. The motion was seconded by S. Vincent and approved unanimously.
  - b. Appointment of Medical Director - S. Vincent moved to appoint Victor Villagra, MD, acting through his company HT Vector as the District Medical Advisor for Fiscal Year 2026. The motion was seconded by K. Clark and approved unanimously.
  - c. Allocation of Fund Balance Assignments – This item was deferred to the next meeting.
  - d. Election of Nominating Committee – K. Nogacek moved to appoint the Nominating Committee to include S. Vincent and T. Reiser. The motion was seconded by N. Porter and approved unanimously.
  - e. Possible Executive Session for Personnel Matters- This item was not necessary.
- X. OTHER
  - a. BOARD OFFICER ELECTION: D. Steward-Gelinas announced her resignation from the board today. N. Porter moved to nominate and elect J. Kiker as Chair. The motion was seconded by S. Vincent and approved unanimously. J. Kiker moved to nominate and elect N. Porter as Vice Chair. The motion was seconded by S. Vincent and approved unanimously.
- XI. ADJOURNMENT – After a motion by N. Porter was seconded by T. Reiser and unanimously approved, the meeting adjourned at 5:58 p.m.