

**DRAFT**

**REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, January 9, 2025 – 5:30 p.m. Ledge Light Health District

The Regular meeting of the Ledge Light Health District Board of Directors was held on Thursday, January 9, 2025 – 5:30 p.m., at 74 Garfield Avenue, New London.

**Present:** Chairperson Danielle Steward-Gelinas, Vice Chair John Kiker, Secretary Sue Vincent, Treasurer Ken Nogacek, Steven Buttermore, Kendra Clark, Brian Clinton, Paul Goldstein, Ryan McCammon, Eugene Pfeifer, Michele Petrucelli, Nicole Porter, Tracee Reiser, Director of Health Jen Muggeo, and Communications Coordinator Estelle Harrison. **Absent Excused:** Thomas Gotowka, Susan Graham, and Kent Sistare.

**Absent Not Excused:** Steven Carlow and Candace Devendittis.

- I. CALL TO ORDER- Chairperson D. Steward-Gelinas called the meeting to order at 5:31 p.m.
  - a. Adoption of the Meeting Minutes of November 14, 2024- K. Nogacek moved to approve the minutes. S. Buttermore seconded the motion, which was approved unanimously.
- II. PUBLIC PARTICIPATION- none
- III. REPORT FROM THE CHAIRPERSON- none
- IV. COMMUNICATION FROM BOARD MEMBERS- none
- V. REPORTS FROM SUBCOMMITTEES
  - a. Personnel- none. b. Finance- none; c. Bylaws- none. d. Health Equity- none
- VI. REPORT FROM THE DIRECTOR OF HEALTH- J. Muggeo gave an overview of her written report.
- VII. FINANCIAL REPORTS- J. Muggeo will send the financial reports separately by email.
- VIII. OLD BUSINESS- none
- IX. NEW BUSINESS
  - a. Food Regulation Updates- J. Muggeo reviewed the proposed food regulation changes and the public hearing process that will be held at the March meeting.
  - b. Authorization of Director of Health to Sign Department of Public Health and Department of Mental Health and Addiction Services Contracts - D. Steward-Gelinas moved that the Board authorize the Director of Health to sign Department of Public Health and Department of Mental Health and Addiction Services contracts from January 9, 2025, through December 31, 2025. T. Reiser seconded the motion which was approved unanimously.
  - c. Financial Policies- The Finance Committee met to review the financial policies. K. Nogacek moved to close the Infinex Investment account and transfer the \$132,446.40 to the short-term investment account. B. Clinton seconded the motion which was approved unanimously.
- X. OTHER - none
- XI. ADJOURNMENT – After a motion by J. Kiker that was seconded by N. Porter and unanimously approved, the meeting adjourned at 6:35 p.m.