

DRAFT

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, September 12, 2024 – 5:30 p.m. Ledge Light Health District

The Regular meeting of the Ledge Light Health District Board of Directors was held on Thursday, September 12, 2024 – 5:30 p.m., at 74 Garfield Avenue, New London.

Present: Chairperson Danielle Steward-Gelinas, Vice Chair John Kiker, Secretary Sue Vincent, Treasurer Ken Nogacek, Kendra Clark, Brian Clinton, Paul Goldstein, Ryan McCammon, Eugene Pfeifer, Nicole Porter, Tracee Reiser, Kent Sistare, Director of Health Jen Muggeo, and Communications Coordinator Estelle Harrison.

Absent Excused: Steven Buttermore, Thomas Gotowka, Susan Graham, and Michele Petrucelli.

Absent Not Excused: Steven Carlow and Candace Devendittis.

- I. CALL TO ORDER- Chairperson D. Steward-Gelinas called the meeting to order at 5:32 p.m.
 - a. Adoption of the Meeting Minutes of May 11, 2024- S. Vincent moved to approve the minutes. K. Sistare seconded the motion, which was approved unanimously.
- II. STAFF PRESENTATION- Staff members presented reports about their programs that included goals and achievements.
- III. PUBLIC PARTICIPATION- State Representative Anthony Nolan thanked the staff for their service and the positive impact it has had on the community.
- IV. REPORT FROM THE CHAIRPERSON- D. Steward-Gelinas and several board members thanked the staff for their presentations. The information shared during the presentations helped board members and the public better understand LLHD's programs and services.
- V. COMMUNICATION FROM BOARD MEMBERS- none
- VI. REPORTS FROM SUBCOMMITTEES
 - a. Personnel- none. b. Finance- none; c. Bylaws- none. d. Health Equity- none
- VII. REPORT FROM THE DIRECTOR OF HEALTH- J. Muggeo gave an overview of her report.
- VIII. FINANCIAL REPORTS- J. Muggeo deferred the financial reports and will send the documents by email.
- IX. OLD BUSINESS- none
- X. NEW BUSINESS
 - a. Election of Officers- D. Steward-Gelinas presented the slate of officers as follows:
 - Chairperson- J. Kiker moved to elect D. Steward-Gelinas. N. Porter seconded the motion which was approved unanimously.
 - Vice Chair: D. Steward-Gelinas moved to elect J. Kiker. T. Reiser seconded the motion which was approved unanimously.
 - Secretary: N. Porter moved to elect S. Vincent. K. Clark seconded the motion which was approved unanimously.
 - Treasurer: S. Vincent moved to elect K. Nogacek. N. Porter seconded the motion which was approved unanimously.
 - b. Credit Card Authorized User– D. Steward-Gelinas moved to add Katie Baldwin as an authorized user of the visa credit card account. S. Vincent seconded the motion which was approved unanimously.
 - c. Vehicle Purchase- T. Reiser moved to authorize J. Muggeo to purchase two vehicles during this fiscal year. N. Porter seconded the motion which was approved unanimously.
 - d. Director of Health Evaluation
 - i. Executive Session to Discuss the Director of Health Evaluation- D. Steward-Gelinas moved to enter Executive Session with District Director Muggeo invited to stay. K. Nogacek seconded the motion which was approved unanimously. The Board entered Executive Session at 6:34 p.m. and exited Executive Session at 6:56 p.m. Following the Executive Session, K. Nogacek moved to approve the Director of Health's salary increase by 3% retroactive to July 1, 2024. D. Steward-Gelinas seconded the motion which was approved unanimously.
- XI. OTHER – none
- XII. ADJOURNMENT – After a motion by R. McCammon that was seconded D. Steward-Gelinas and unanimously approved, the meeting adjourned at 7:04 p.m.