

DRAFT

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, November 9, 2023 – 5:30 p.m. Ledge Light Health District

The Regular meeting of the Ledge Light Health District Board of Directors was held on Thursday, November 9, 2023 – 5:30 p.m., at 74 Garfield Avenue, New London.

Present: Chairperson Danielle Steward-Gelinas, Vice Chair John Kiker, Secretary Sue Vincent, Treasurer Ken Nogacek, Steven Buttermore, Kendra Clark, Brian Clinton, Thomas Gotowka, Susan Graham, Stephenie Guess, Ryan McCammon, Eugene Pfeifer, Nicole Porter, Tracee Reiser, Kent Sistare, Director of Health Jen Muggeo, and Communications Coordinator Estelle Harrison. **Absent Excused:** Paul Goldstein and Andrew Field. **Absent Not Excused:** Steven Carlow and Candace Devendittis.

- I. CALL TO ORDER- Chairperson D. Steward-Gelinas called the meeting to order at 5:32 p.m.
 - a. Adoption of the Meeting Minutes of September 14, 2023- B. Clinton moved to approve the minutes. S. Vincent seconded the motion, which was unanimously approved.
- II. PUBLIC PARTICIPATION- none
- III. REPORT FROM THE CHAIRPERSON- none
- IV. COMMUNICATION FROM BOARD MEMBERS- none
- V. REPORTS FROM SUBCOMMITTEES
 - a. Personnel- none. b. Finance- none; c. Bylaws- none. d. Health Equity- none
- VI. REPORT FROM THE DIRECTOR OF HEALTH- J. Muggeo provided details on the written report.
- VII. FINANCIAL REPORTS- J. Muggeo reviewed the financial reports.
- VIII. OLD BUSINESS - none
- IX. NEW BUSINESS
 - a. Committee Appointments:
 - Bylaws Committee: S. Guess, Chair; and A. Field
 - Finance Committee: K. Nogacek, Chair; E. Pfeifer; T. Reiser; K. Sistare; and S. Vincent.
 - Health Equity: S. Carlow; K. Clark; B. Clinton; C. Devendittis; P. Goldstein; T. Gotowka; S. Graham; and S. Vincent.
 - Personnel Committee: J. Kiker, Chair; S. Buttermore; K. Clark; S. Graham; S. Guess; R. McCammon; and N. Porter.
 - b. FY25 Per Capita Rate- After a motion by K. Nogacek that J. Kiker seconded, the fiscal year 2025 per capita rate of \$7.59 (a 0% increase) was approved.
 - c. 2024 Meeting Calendar- After a motion by K. Sistare that N. Porter seconded, the 2024 Board Meeting Schedule was approved.
 - d. Updates to Cosmetology Regulations – deferred until the next meeting on January 11, 2024.
 - e. Strategic Plan- J. Muggeo provided an overview of the Strategic plan.
- X. OTHER – none
- XI. ADJOURNMENT – After a motion by K. Sistare that was seconded by J. Kiker and unanimously approved, the meeting adjourned at 6:03 p.m.