

APPROVED

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, September 14, 2023 – 5:30 p.m. Ledge Light Health District

The Regular meeting of the Ledge Light Health District Board of Directors was held on Thursday, September 14, 2023 – 5:30 p.m., via Zoom.

Present: Chairperson Danielle Steward-Gelinas, Vice Chair John Kiker, Secretary Sue Vincent, Treasurer Ken Nogacek, Steven Buttermore, Brian Clinton, Thomas Gotowka, Susan Graham, Erin Gregor, Stephenie Guess, Eugene Pfeifer, Tracee Reiser, Kent Sistare, Director of Health Jen Muggeo, and Communications Coordinator Estelle Harrison. **Absent Excused:** Steven Carlow, Kendra Clark, Andrew Field, Paul Goldstein, and Nicole Porter. **Absent Not Excused:** Candace Devendittis

- I. CALL TO ORDER- Chairperson D. Steward-Gelinas called the meeting to order at 5:32 p.m.
 - a. Adoption of the Meeting Minutes of May 11, 2023- S. Vincent moved to approve the minutes. K. Sistare seconded the motion, which was approved unanimously.
- II. PUBLIC PARTICIPATION- none
- III. REPORT FROM THE CHAIRPERSON- none
- IV. COMMUNICATION FROM BOARD MEMBERS- none
- V. REPORTS FROM SUBCOMMITTEES
 - a. Personnel- none. b. Finance- none; c. Bylaws- none. d. Health Equity- none
- VI. REPORT FROM THE DIRECTOR OF HEALTH- J. Muggeo provided details on the written report.
- VII. FINANCIAL REPORTS- J. Muggeo reviewed the financial reports.
- VIII. OLD BUSINESS
 - a. Executive Session for Director’s Contract - D. Steward-Gelinas moved to enter Executive Session with District Director Muggeo invited to stay. K. Nogacek seconded the motion which was approved unanimously. The Board entered Executive Session at 5:42 p.m. and exited Executive Session at 5:57 p.m. Following the Executive Session, J. Kiker moved to approve the Director of Health’s contract of \$114,903 per year from July 7, 2023, to June 30, 2026. K. Nogacek moved to authorize the Board Chairperson to sign the Director of Health’s contract. K. Sistare seconded the motion which was approved unanimously.
- IX. NEW BUSINESS
 - a. Space- D. Steward-Gelinas moved to enter Executive Session with Director of Health Muggeo invited to stay. K. Nogacek seconded the motion which was approved unanimously. The Board entered Executive Session at 5:59 p.m. and exited Executive Session at 6:35 p.m. Following the Executive Session, D. Steward-Gelinas moved that the Director of Health be authorized to pursue the community collaboration and negotiate a six-month lease agreement for the 74 Garfield Avenue, New London property. K. Nogacek seconded the motion which was approved unanimously.
 - b. New Credit Card Account – D. Steward-Gelinas moved to close the Chase credit card account and authorize the District Director to apply and open a new visa community account through Chelsea Groton Bank. K. Sistare seconded the motion which was approved unanimously.
 - c. Election of Officers- D. Gelinas presented the slate of officers as follows: Chairperson Danielle Steward-Gelinas; Vice Chair John Kiker; Treasurer Ken Nogacek; and Secretary Sue Vincent. E. Pfeifer moved to elect the slate as presented. T. Reiser seconded the motion which was approved unanimously.
- X. OTHER – none
- XI. ADJOURNMENT – After a motion by E. Gregor that was seconded K. Sistare and unanimously approved, the meeting adjourned at 6:44 p.m.