

DRAFT

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, May 11, 2023 – 5:30 p.m. Ledge Light Health District

The Regular meeting of the Ledge Light Health District Board of Directors was held on Thursday, May 11, 2023 – 5:30 p.m., via Zoom.

Present: Chairperson Danielle Steward-Gelinas, Vice Chair John Kiker, Secretary Sue Vincent, Brian Clinton, Susan Graham, Erin Gregor, Stephenie Guess, Eugene Pfeifer, Nicole Porter, Tracee Reiser, Kevin Serpa, Director of Health Steve Mansfield, Deputy Director Jen Muggeo, and Communications Coordinator Estelle Harrison. **Absent Excused:** Treasurer Ken Nogacek, Steven Carlow, Kendra Clark, Candace Devendittis, Andrew Field, Paul Goldstein, Thomas Gotowka, and Kent Sistare.

- I. CALL TO ORDER- Chairperson D. Steward-Gelinas called the meeting to order at 5:32 p.m.
 - a. Adoption of the Meeting Minutes of March 9, 2023- After a motion by B. Clinton that was seconded by J. Kiker, the minutes were approved.
- II. PUBLIC PARTICIPATION- none
- III. STAFF PRESENTATION- The Health Management Associates provided an overview of the Strategic Planning Process.
- IV. REPORT FROM THE CHAIRPERSON- none
- V. COMMUNICATION FROM BOARD MEMBERS- none
- VI. REPORTS FROM SUBCOMMITTEES
 - a. Personnel- none. b. Finance- none; c. Bylaws- none. d. Health Equity- none
- VII. REPORT FROM THE DIRECTOR OF HEALTH- J. Muggeo welcomed S. Buttermore to the Board and provided details on S. Mansfield’s written report.
- VIII. FINANCIAL REPORTS- J. Muggeo deferred the financial reports. She will forward the reports by email.
- IX. OLD BUSINESS- none
- X. NEW BUSINESS
 - a. Adoption of Strategic Plan: D. Gelinas moved to accept the Strategic Plan for 2023 – 2028. After a second by T. Reiser the motion was unanimously approved.
 - b. Director of Health Appointment: D. Gelinas moved to appoint J. Muggeo as Director of Health effective July 7, 2023. After a second by J. Kiker the motion was unanimously approved.
 - c. Director of Health Contract: D. Gelinas moved that the contract for the Director of Health be deferred to the Personnel Committee for resolution at the September meeting. After a second by N. Porter the motion was unanimously approved.
 - d. MOUs for Director of Health Coverage: D. Gelinas moved the amendment and readoption of the Memorandums of Understanding with Eastern Highlands Health District and Uncas Health District to reflect the new Director of Health and extend the date to June 2024. After a second by B. Clinton the motion was unanimously approved.
 - e. Bank Account Authorizations: D. Gelinas moved to update signatories on all accounts with Chelsea Groton Bank, Infinex Investments, and the State Short-Term Investment Fund replacing S. Mansfield with J. Muggeo effective July 7, 2023. After a second by S. Graham the motion was unanimously approved.
 - f. Appointment of Auditor: D. Gelinas moved to appoint Hoyt, Filippetti & Malaghan, LLC, as District Auditor for Fiscal Year 2023. After a second by S. Guess the motion was unanimously approved.
 - g. Appointment of Medical Advisor: D. Gelinas to appoint Victor Villagra, MD acting through his company HT Vector as the District Medical Advisor for Fiscal Year 2024. After a second by J. Kiker the motion was unanimously approved.

- h. Re-Adoption of Cost Allocation Plan: D. Gelinas moved to readopt the LLHD Cost Allocation Plan for Fiscal Year 2024. After a second by E. Pfeifer the motion was unanimously approved.
 - i. Approval of Fund Balance Assignments: After a motion by D. Gelinas that was seconded by T. Reiser, the assignment of fund balances was unanimously approved as presented.
- XI. OTHER – Election of Nominating Committee – D. Gelinas moved appointment of the Nominating Committee to include D. Gelinas, T. Reiser, and S. Vicent. E. Pfeifer seconded the motion which was unanimously approved.
- XII. ADJOURNMENT – After a motion by D. Gelinas that was seconded by E. Pfeifer and unanimously approved, the meeting adjourned at 6:24 p.m.