



Promoting
healthy
communities

OPENING A COSMETOLOGY / BODY ART ESTABLISHMENT

PROCEDURES

In order to secure a cosmetology / body art license, the applicant must:

- ☐ Complete and submit the Cosmetology / Body Art Establishment Plan Review Application.
- ☐ Provide a site plan for a new, a newly renovated, or existing establishment and pay plan review fee if applicable.
- ☐ Provide Connecticut issued license to perform proposed service(s).
- ☐ Fill out Cosmetology / Body Art License Application and pay applicable license fee.
- ☐ Submit for approval from all municipal departments (Building, fire, planning/zoning and water pollution control) and any applicable state agencies. Licensing information can be found at: <https://portal.ct.gov/DPH/Practitioner-Licensing--Investigations/PLIS/Practitioner-Licensing--Investigations-Section>
- ☐ Obtain plan review approval from Ledge Light Health District (if applicable).
- ☐ Request a pre-operational inspection to determine what needs to be done prior to opening.
- ☐ Request and pass the initial (opening) inspection and obtain approvals from all applicable municipal and state agencies.
- ☐ Cosmetology file will be established and kept in the District's general files.

The following shall be provided (attached) and explained to obtain a license from the Ledge Light Health District:

1. Cosmetology/ Body Art Establishment Plan Review Application (Page 3-5).
2. Cosmetology/ Body Art License Application (Page 6).
3. Chapter 387 Sections 20-250. Through 20-265i of the Public Health Code (Page 7-21)
4. Ledge Light Health District Cosmetology Regulation (Page 22-30)
5. Ledge Light Health District Body Art Regulation (Page 31-40)
6. Cosmetology Inspection Form (Page 41-42)
7. Body Art Inspection Form (Page 43-44)

Payment: Make checks payable to Ledge Light Health District. (There is a \$25 charge for all returned checks) Fees can also be paid online at <https://llhd.square.site/> or at our office with a credit card.

Rev. 02/03/2023



Promoting
healthy
communities

Page Intentional Left Blank



Promoting
healthy
communities

COSMETOLOGY/ BODY ART ESTABLISHMENT PLAN REVIEW
APPLICATION

☐ New Construction ☐ Remodel ☐ Change in Use (Existing Facility)

Type of Service (Check all that apply): ☐ Tattooing ☐ Piercing ☐ Permanent Makeup ☐ Barbering
☐ Hairdressing/Cosmetology ☐ Nails ☐ Lashes ☐ Threading ☐ Facials/Waxing/Makeup

Name of Establishment: _____

Address: _____

Telephone (if available): _____

Name of Owner: _____

Mailing Address: _____

Telephone: _____ **E-Mail Address:** _____

Applicant's Name: _____

Title (owner, manager, architect, etc.): _____

Mailing Address: _____

Telephone: _____ **E-Mail Address:** _____

Applicant Signature Date

Please Print Applicant Name

Office Use Only: Sanitarian Assigned: _____

Date Paid: _____ Check Number: _____ Cash: _____ Credit: _____ Receipt #: _____



Promoting
healthy
communities

ENCLOSE THE FOLLOWING DOCUMENTS FOR REVIEW:

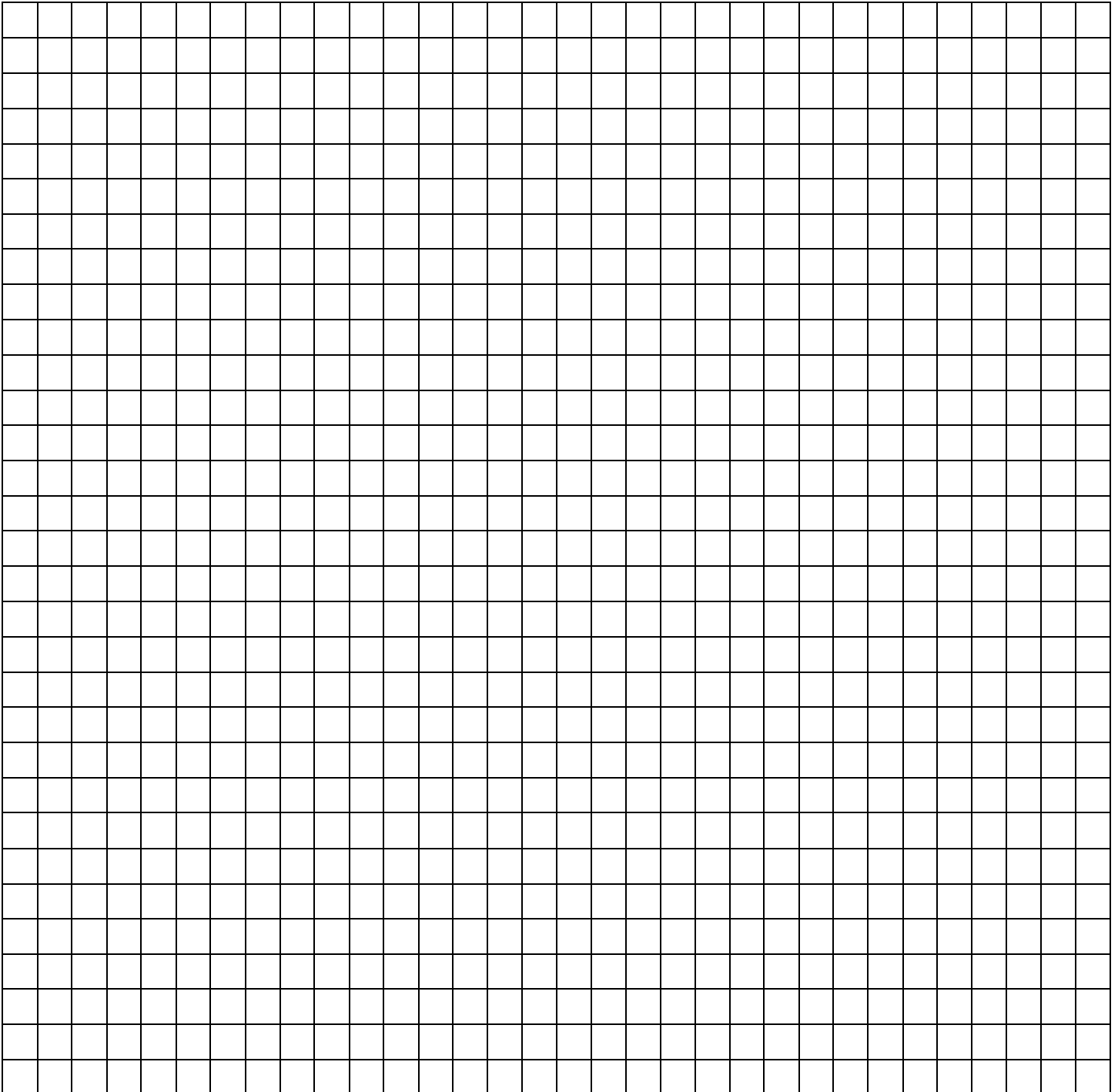
- ☐ **Connecticut License** for each employee that will be providing services
- ☐ **Manufacturer Specification sheets** for each piece of equipment shown on the plan
- ☐ **Plan** drawn to scale of cosmetology establishment showing location of equipment, plumbing, electrical services and mechanical ventilation
- ☐ **Site plan** showing location of business in building; location of building on site including alleys, streets; and location of any outside equipment (dumpsters, well, septic system - if applicable) **Payment (\$300)**



Promoting
healthy
communities

Non-engineered/Non-architectural Design for:

Scale: 1 square = _____ ft





Promoting
healthy
communities

COSMETOLOGY / BODY ART LICENSE APPLICATION

Please review and provide the requested information for your establishment. Incomplete or unpaid applications will delay the issuance of your license. Any license issued pursuant to this application will be subject to applicable State and Ledge Light Health District Regulations. **Licenses are not transferrable.**

Name of Establishment: _____

Address of Establishment: _____

Phone & E-mail of Establishment: _____

Name of Manager/Operator*: _____

Phone Number for 24-hour Emergency Contact: _____

Name of Legal Owner: _____

Address for Legal Notices: _____

License Fee: \$100 per location _____

Type of Services Provided:

☐ Barbering ☐ Hairdressing/Cosmetology ☐ Nails ☐ Threading ☐ Lashes ☐ Facials/Waxing/Makeup
☐ Tattooing ☐ Piercing ☐ Permanent Makeup

Water Supply: ☐ Public ☐ Private (well)

Sewage Supply: ☐ Public ☐ Private (septic)

Is food or beverage provided for the public on site? ☐ YES ☐ NO

If YES, please briefly describe:

Applicant Signature _____ Date _____

Please Print Name _____

Make checks payable to: Ledge Light Health District (There is a \$25.00 charge for all returned checks). Fees can also be paid online at <https://llhd.square.site/> or at our office with a credit card.

<u>HOURS OF OPERATION</u>	
SUNDAY	to
MONDAY	to
TUESDAY	to
WEDNESDAY	to
THURSDAY	to
FRIDAY	to
SATURDAY	to

Office Use

Only:

Date Paid: _____ Check Number: _____ Cash: _____ Other: _____ Receipt #: _____ Rev 02/03/23

Sec. 20-250. Definitions. As used in this chapter, unless the context otherwise requires:

(1) “Board” means the Connecticut Examining Board for Barbers, Hairdressers and Cosmeticians established under section 20-235a;

(2) “Commissioner” means the Commissioner of Public Health;

(3) “Department” means the Department of Public Health;

(4) “Hairdressing and cosmetology” means the art of dressing, arranging, curling, waving, weaving, cutting, singeing, bleaching and coloring the hair and treating the scalp of any person, and massaging, cleansing, stimulating, manipulating, exercising or beautifying with the use of the hands, appliances, cosmetic preparations, antiseptics, tonics, lotions, creams, powders, oils or clays and doing similar work on the face, neck and arms for compensation, excluding esthetics, as defined in section 20-265a or any of the actions listed in this subdivision performed on the nails of the hands or feet, provided nothing in this subdivision shall prohibit an unlicensed person from performing shampooing or braiding hair;

(5) “Registered hairdresser and cosmetician” means any person who (A) has successfully completed the ninth grade, and (B) holds a license to practice as a registered hairdresser and cosmetician; and

(6) “Student” means any person who is engaged in learning or acquiring a knowledge of hairdressing and cosmetology at a school approved in accordance with the provisions of this chapter who has successfully completed ninth grade or its equivalent. The provisions of this subdivision shall not apply to schools conducted by the State Board of Education.

Sec. 20-252. Licenses. Examinations. (a) No person shall engage in the occupation of registered hairdresser and cosmetician without having obtained a license from the department. Persons desiring such licenses shall apply in writing on forms furnished by the department. No license shall be issued, except a renewal of a license, to a registered hairdresser and cosmetician unless the applicant has shown to the satisfaction of the department that the applicant has complied with the laws and the regulations administered or adopted by the department. No applicant shall be licensed as a registered hairdresser and cosmetician, except by renewal of a license, until the applicant has made written application to the department, setting forth by affidavit that the applicant has (1) (A) successfully completed the ninth grade, (B) completed a course of not less than fifteen hundred hours of study in a school approved in accordance with the provisions of this chapter or in a school teaching hairdressing and cosmetology

under the supervision of the State Board of Education, or, if trained outside of Connecticut, in a school teaching hairdressing and cosmetology whose requirements are equivalent to those of a Connecticut school, and (C) passed a written examination satisfactory to the department, or (2) if the applicant is an apprentice, (A) successfully completed the eighth grade, (B) completed an apprenticeship approved by the Labor Department and conducted in accordance with sections 31-22m to 31-22u, inclusive, and (C) passed a written examination satisfactory to the Department of Public Health. Examinations required for licensure under this chapter shall be prescribed by the department with the advice and assistance of the board. The department shall establish a passing score for examinations with the advice and assistance of the board which shall be the same as the passing score established in section 20-236.

(b) No person applying for licensure as a hairdresser and cosmetician under this chapter shall be required to submit to a state or national criminal history records check as a prerequisite to licensure.

Sec. 20-253. License and examination fees. Display of license. Renewal. License or examination fees shall be paid to the department at the time of application as follows: (1) For examination as a registered hairdresser and cosmetician, the sum of one hundred dollars; and (2) for renewal of any hairdresser and cosmetician license, the sum of one hundred dollars. Each person engaged in the occupation of registered hairdresser and cosmetician shall, at all times, conspicuously display such person's license within the place where such occupation is being conducted. All hairdresser and cosmetician licenses, except as otherwise provided in this chapter, shall be renewed once every two years and shall expire in accordance with the provisions of section 19a-88. No person shall carry on the occupation of hairdressing and cosmetology after the expiration of such person's license until such person has made application to the department for the renewal of such license. Such application shall be in writing, addressed to the department and signed by the person applying for such renewal. The department may renew any hairdresser and cosmetician license if application for such renewal is received by the department within ninety days after the expiration of such license.

Sec. 20-254. License without examination. (a) Any person who holds a license at the time of application as a registered hairdresser and cosmetician, or as a person entitled to perform similar services under different designations in any other state, in the District of Columbia, or in a commonwealth or territory of the United States, and who was issued such license on the basis of successful completion of a program of education and training in hairdressing and cosmetology and an examination shall be eligible for licensing in this state and entitled to a license without examination upon payment of a fee of one hundred dollars. No license shall be issued under this section to any applicant against whom professional disciplinary action is pending or who is the subject of an unresolved complaint.

(b) If the issuance of such license in any other state, in the District of Columbia, or in a commonwealth or territory of the United States did not require an examination, an applicant who has legally practiced cosmetology for at least five years in a state outside of Connecticut shall be eligible for licensure under this section if the applicant submits to the commissioner evidence of education and experience that is satisfactory to the commissioner and upon payment of a fee of one hundred dollars. Evidence of experience shall include, but not be limited to, (1) an original certification from the out-of-state licensing agency demonstrating at least five years of licensure, (2) correspondence from the applicant's former employers, coworkers or clients that describes the applicant's experience in the state for at least five years, and (3) a copy of tax returns that indicate cosmetology as the applicant's occupation. No license shall be issued under this section to any applicant against whom professional disciplinary action is pending or who is the subject of an unresolved complaint in the context of providing services as a cosmetician.

Sec. 20-255a. Guest permit to operate at educational show. Any person who is licensed to perform hairdressing or cosmetology services under similar or different designations in any other state or territory or in the District of Columbia or any foreign country may be granted a temporary guest permit by the Department of Public Health to operate at a hairdressing or cosmetology educational show or demonstration limited to hairdressers and cosmetologists licensed by the state of Connecticut. Such permit shall be for the duration of such educational show or demonstration and shall not exceed a period of one week. Each such person shall pay a permit fee of twenty-five dollars therefor and an admission fee to such show or demonstration may be charged.

Sec. 20-256. Renewal of licenses of persons in armed forces. Any person who held a license to practice hairdressing and cosmetology in this state in October, 1940, or who has obtained a license since that time, and who has not renewed his license to practice hairdressing and cosmetology because of service in the armed forces, shall notify the Department of Public Health in writing of his intention to resume practice, shall set forth by affidavit such information as the department requires and shall be issued the same type of license he last held in this state and may resume practice. In such cases the renewal fee of five dollars shall be waived for the first license issued following discharge from the armed forces.

See Sec. 19a-88b re renewal of license of persons serving in U.S. armed forces.

Sec. 20-257. License not to be loaned. Aiding unlicensed practitioner. Any registered hairdresser and cosmetician licensed under the provisions of this chapter, who rents, loans or allows the use of such license to any person, or who aids or abets the practice of hairdressing and cosmetology by an unlicensed person, shall be fined not more than one hundred dollars and shall forfeit such license.

Sec. 20-258. Inspection of shops. Requirement for operation of shop. All hairdressing shops shall be inspected regarding their sanitary condition by the department whenever the department deems it necessary, and any authorized representative of the department shall have full power to enter and inspect any such shop during usual business hours. If any hairdressing shop, upon such inspection, is found to be in an unsanitary condition, the commissioner, or the commissioner's designee, shall make written order that such shop be placed in a sanitary condition. No person, other than a person operating a hairdressing shop on May 17, 1982, may operate any hairdressing shop unless such person has been licensed as a registered hairdresser and cosmetician for not less than two years.

Sec. 20-259. Management of establishments. Each hairdressing shop, store or place shall be under the management of a registered hairdresser and cosmetician.

Sec. 20-260. Practice by unlicensed person. No person may engage in the cutting, styling or arranging of hair in any hairdressing shop, store or place without a license issued under the provisions of this chapter.

Sec. 20-262. Schools for instruction. Approval. Change of location or ownership. Minimum curriculum requirements. Election to instruct in certain occupations. (a) Schools for instruction in hairdressing and cosmetology may be established in this state. All applicants for a license as a registered hairdresser shall have graduated from a school of hairdressing approved by the board with the consent of the Commissioner of Public Health. All hairdressing schools may be inspected regarding their sanitary conditions by the Department of Public Health whenever the department deems it necessary and any authorized representative of the department shall have full power to enter and inspect the school during usual business hours. If any school, upon inspection, is found to be in an unsanitary condition, the commissioner or his designee shall make written order that such school be placed in a sanitary condition.

(b) (1) Schools for instruction in hairdressing and cosmetology shall obtain approval pursuant to this section prior to commencing operation. In the event that an approved school undergoes a change of ownership or location, such approval shall become void and the school shall apply for a new approval pursuant to this section. Applications for such approval shall be on forms prescribed by the commissioner. In the event that a school fails to comply with the provisions of this subsection, no credit toward the fifteen hundred hours of study required pursuant to section 20-252 shall be granted to any student for instruction received prior to the effective date of school approval.

(2) The Commissioner of Public Health, in consultation with the Connecticut Examining Board for Barbers, Hairdressers and Cosmeticians, shall adopt a curriculum and procedures for the approval of hairdressing and cosmetology schools. The

commissioner shall post such curriculum on the Department of Public Health's Internet web site.

(c) Any approved school for instruction in hairdressing and cosmetology may elect to provide instruction in the occupation of esthetician, nail technician or eyelash technician, as such terms are defined in section 20-265a, provided such school has notified the Department of Public Health of such election prior to commencing such instruction.

Sec. 20-263. Disciplinary action; grounds. The commissioner or a representative designated by the commissioner may investigate any alleged violation of the provisions of this chapter and, if there appears to be reasonable cause therefor, on reasonable notice to any person accused of any such violation, may refer the matter to the board for hearing; may make complaint to the prosecuting authority having jurisdiction of any such complaint or may examine into all acts of alleged abuse, fraud, or incompetence. The board may suspend the license of any registered hairdresser and cosmetician, and may revoke the hairdresser and cosmetician license of any person convicted of violating any provision of this chapter or any regulation adopted under this chapter or take any of the actions set forth in section 19a-17 for any of the following reasons: (1) The employment of fraud or deception in obtaining a license; (2) abuse or excessive use of drugs, including alcohol, narcotics or chemicals; (3) engaging in fraud or material deception in the course of professional services or activities; (4) physical or mental illness, emotional disorder or loss of motor skill, including, but not limited to, deterioration through the aging process; or (5) illegal, incompetent or negligent conduct in the course of professional activities. The commissioner may order a license holder to submit to a reasonable physical or mental examination if the physical or mental capacity of the license holder to practice safely is the subject of an investigation. The commissioner may petition the superior court for the judicial district of Hartford to enforce such order or any action taken pursuant to section 19a-17. No license issued pursuant to this chapter shall be revoked or suspended under this section until the licensee has been given notice and opportunity for hearing as provided in the regulations adopted by the commissioner.

Sec. 20-265. Penalty. Any person who violates any provision of sections 20-252 to 20-263, inclusive, for the violation of which no other penalty is provided, shall, for a first offense, be fined not more than one hundred dollars and, for any subsequent offense, be guilty of a class D misdemeanor.

Sec. 20-265a. Definitions. As used in this section and sections 20-265b to 20-265i, inclusive:

- (1) "Commissioner" means the Commissioner of Public Health;

(2) “Department” means the Department of Public Health;

(3) “Esthetician” means a person who, for compensation, performs esthetics;

(4) “Esthetics” means services related to skin care treatments, (A) including, but not limited to, cleansing, toning, stimulating, exfoliating or performing any similar procedure on the human body while using cosmetic preparations, hands, devices, apparatus or appliances to enhance or improve the appearance of the skin; makeup application; beautifying lashes and brows; or removing unwanted hair using manual and mechanical means, and (B) excluding the use of a prescriptive laser device; the performance of a cosmetic medical procedure, as defined in section 19a-903c; any practice, activity or treatment that constitutes the practice of medicine; makeup application at a rented kiosk located in a shopping center or the practice of hairdressing and cosmetology by a hairdresser and cosmetician licensed pursuant to this chapter that is within such licensee's scope of practice;

(5) “Eyelash technician” means a person, who for compensation performs individual eyelash extensions, eyelash lifts or perms and eyelash color tints;

(6) “Nail technician” means a person who for compensation cuts, shapes, colors, cleanses, trims, polishes or enhances the appearance of the nails of the hands or feet, excluding any practice, activity or treatment that constitutes the practice of medicine;

(7) “Salon” and “spa” include any shop, store, day spa or other commercial establishment at which the practice of barbering, as described in section 20-234, hairdressing and cosmetology, as defined in section 20-250, or the services of an esthetician, nail technician or eyelash technician, or any combination thereof, is offered and provided; and

(8) “Shopping center” means a grouping of retail businesses and service establishments on a single site with common parking facilities and containing at least twenty-five thousand square feet of gross building floor area.

\Sec. 20-265b. License or permit as an esthetician. Requirements. Exemptions. Disciplinary action. (a) On and after July 1, 2020, except as provided in subsection (g) of this section, no person may practice as an esthetician without obtaining a license or temporary permit from the Department of Public Health under this section or section 20-265f.

(b) On and after January 1, 2020, each person seeking an initial license as an esthetician shall apply to the department on a form prescribed by the department, accompanied by an application fee of one hundred dollars and evidence that the applicant (1) has completed a course of not less than six hundred hours of study and

received a certification of completion from a school approved under section 20-265g or section 20-26 or in a school outside of the state whose requirements are equivalent to a school approved under section 20-265g, or (2) (A) has practiced esthetics continuously in this state for a period of not less than two years prior to July 1, 2020, and (B) is in compliance with the infection prevention and control plan guidelines prescribed by the department under section 19a-231 in the form of an attestation.

(c) The department may grant a license under this section to any person who is licensed at the time of application as an esthetician or entitled to perform similar services under a different designation in another state of the United States, the District of Columbia or a commonwealth or territory subject to the laws of the United States and who submits evidence satisfactory to the commissioner of (1) a current license in good standing to practice as an esthetician from such other state, district, commonwealth or territory, and (2) licensed practice in such state, district, commonwealth or territory for a period of at least two years immediately preceding the application. Pending approval of the application for a license, the commissioner may issue a temporary permit to such applicant upon receipt of a completed application, the application fee in accordance with subsection (b) of this section and a copy of the current license from such other state, district, commonwealth or territory. Such temporary permit shall be valid for a period not exceeding one hundred twenty calendar days and shall not be renewable.

(d) Any license issued under this section shall expire in accordance with the provisions of section 19a-88 and may be renewed every two years, for a fee of one hundred dollars. No person shall carry on the occupation of esthetician after the expiration of such person's license until such person has applied to the department for a renewal of such license.

(e) No person shall use the title “esthetician” or similar title unless the person holds a license or temporary permit issued under this section.

(f) The provisions of this section shall not apply to a physician; an advanced practice registered nurse rendering service in collaboration with a physician; a registered nurse executing the medical regimen under the direction of a licensed physician, dentist or advanced practice registered nurse; a physician assistant rendering service under the supervision, control and responsibility of a physician or a student enrolled in a program at a school in the Technical Education and Career System established under section 10-95.

(g) A person may practice temporarily as an esthetician in this state without a license or temporary permit if such person, at an event such as a professional course, seminar, workshop, trade show, or product demonstration, (1) provides instruction on techniques

related to being an esthetician, or (2) participates in the demonstration of the practice of being an esthetician or a product related to such practice as part of such event, provided such person (A) is licensed or certified in the state, territory or possession of the United States or foreign country where such person primarily practices as an esthetician if such licensure or certification is required by such state, territory, possession or foreign country; (B) practices as an esthetician under the direct supervision of a licensed esthetician; (C) does not receive compensation for practicing as an esthetician in this state, other than for providing instruction for such practice to persons in attendance at the course, seminar, workshop, trade show or other event; and (D) provides instruction or demonstrates techniques or services related to practicing as an esthetician only for persons enrolled in the course, seminar or workshop or attending the trade show or other event at which such person provides instruction, demonstrates a product or offers such services. Any person or organization that holds or produces a course, seminar, workshop, trade show or other event at which estheticians without a license or temporary permit provide instruction, participate in a demonstration or offer services related to the practice of an esthetician shall ensure compliance with the provisions of this subsection.

(h) No license or temporary permit shall be issued under this section to any applicant against whom professional disciplinary action is pending or who is the subject of an unresolved complaint in any state or jurisdiction.

(i) The Commissioner of Public Health may take any disciplinary action set forth in section 19a-17 against an esthetician for failure to conform to the accepted standards of the profession, including, but not limited to: (1) Conviction of a felony; (2) fraud or deceit in obtaining or seeking reinstatement of a license to practice as an esthetician; (3) fraud or deceit in the practice of an esthetician; (4) negligent, incompetent or wrongful conduct in professional activities; (5) physical, mental or emotional illness or disorder resulting in an inability to conform to the accepted standards of the profession; or (6) abuse or excessive use of drugs, including, alcohol, narcotics or chemicals. The commissioner may order a license holder to submit to a reasonable physical or mental examination if his or her physical or mental capacity to practice safely is the subject of an investigation. The commissioner may petition the superior court for the judicial district of Hartford to enforce such order or any action taken pursuant to section 19a-17. The commissioner shall give notice and an opportunity to be heard on any contemplated action under section 19a-17.

(j) The commissioner may adopt regulations, in accordance with the provisions of chapter 54, to implement the provisions of this section.

Sec. 20-265c. License or permit as an eyelash technician. Requirements. Exemptions. Disciplinary action. (a) On and after July 1, 2020, except as provided in

subsection (f) of this section, no person may practice as an eyelash technician without obtaining a license or temporary permit from the department under this section or section 20-265f.

(b) On and after January 1, 2020, each person seeking an initial license as an eyelash technician shall apply to the department on a form prescribed by the department, accompanied by an application fee of one hundred dollars and evidence that the applicant (1) has completed a course of not less than fifty hours of study and received a certificate of completion from a school approved under section 20-265g or section 20-262 or in a school outside of the state whose requirements are equivalent to a school approved under section 20-265g, or (2) (A) has practiced as an eyelash technician continuously in this state for a period of not less than two years prior to July 1, 2020, and (B) is in compliance with the infection prevention and control plan guidelines prescribed by the department under section 19a-231 in the form of an attestation.

(c) The department may grant a license under this section to any person who is licensed at the time of application as an eyelash technician or entitled to perform similar services under a different designation in another state of the United States, the District of Columbia or a commonwealth or territory subject to the laws of the United States and who submits evidence satisfactory to the commissioner of (1) a current license in good standing to practice as an eyelash technician from such other state, district, commonwealth or territory, and (2) licensed practice in such state, district, commonwealth or territory for a period of at least two years immediately preceding the application. Pending approval of the application for a license, the commissioner may issue a temporary permit to such applicant upon receipt of a completed application, the application fee in accordance with subsection (b) of this section and a copy of the current license from such other state, district, commonwealth or territory. Such temporary permit shall be valid for a period not exceeding one hundred twenty calendar days and shall not be renewable.

(d) Any license issued under this section shall expire in accordance with the provisions of section 19a-88 and may be renewed every two years, for a fee of one hundred dollars. No person shall carry on the occupation of eyelash technician after the expiration of such person's license until such person has applied to the department for a renewal of such license.

(e) No person shall use the title “eyelash technician” or similar title unless the person holds a license or temporary permit issued under this section.

(f) A person may practice temporarily as an eyelash technician in this state without a license or temporary permit if such person, at an event such as a professional course, seminar, workshop, trade show or product demonstration, (1) provides instruction on

techniques related to being an eyelash technician, or (2) participates in the demonstration of the practice of being an eyelash technician or a product related to such practice as part of such event, provided such person (A) is licensed or certified in the state, territory or possession of the United States or foreign country where such person primarily practices as an eyelash technician if such licensure or certification is required by such state, territory, possession or foreign country; (B) practices as an eyelash technician under the direct supervision of a licensed eyelash technician; (C) does not receive compensation for practicing as an eyelash technician in this state, other than for providing instruction for such practice to persons in attendance at the course, seminar, workshop, trade show or other event; and (D) provides instruction or demonstrates techniques or services related to practicing as an eyelash technician only for persons enrolled in the course, seminar or workshop or attending the trade show or other event at which such person provides instruction, demonstrates a product or offers such services. Any person or organization that holds or produces a course, seminar, workshop, trade show or other event at which eyelash technicians without a license or temporary permit provide instruction, participate in a demonstration or offer services related to the practice of an eyelash technician, shall ensure compliance with the provisions of this subsection.

(g) The provisions of this section shall not apply to a student enrolled in a program at a school in the Technical Education and Career System established under section 10-95.

(h) No license or temporary permit shall be issued under this section to any applicant against whom professional disciplinary action is pending or who is the subject of an unresolved complaint in any state or jurisdiction.

(i) The Commissioner of Public Health may take any disciplinary action set forth in section 19a-17 against an eyelash technician for failure to conform to the accepted standards of the profession, including, but not limited to: (1) Conviction of a felony; (2) fraud or deceit in obtaining or seeking reinstatement of a license to practice as an eyelash technician; (3) fraud or deceit in the practice of an eyelash technician; (4) negligent, incompetent or wrongful conduct in professional activities; (5) physical, mental or emotional illness or disorder resulting in an inability to conform to the accepted standards of the profession; or (6) abuse or excessive use of drugs, including, alcohol, narcotics or chemicals. The commissioner may order a license holder to submit to a reasonable physical or mental examination if his or her physical or mental capacity to practice safely is the subject of an investigation. The commissioner may petition the superior court for the judicial district of Hartford to enforce such order or any action taken pursuant to section 19a-17. The commissioner shall give notice and an opportunity to be heard on any contemplated action under section 19a-17.

(j) The commissioner may adopt regulations, in accordance with the provisions of chapter 54, to implement the provisions of this section.

Sec. 20-265d. License or permit as a nail technician. Requirements. Exemptions. Disciplinary action. (a) On and after January 1, 2021, except as provided in subsection (g) of this section, no person may practice as a nail technician without obtaining a license or temporary permit from the department under this section or section 20-265f or a nail technician trainee license under section 20-265e.

(b) On and after October 1, 2020, each person seeking an initial license as a nail technician shall apply to the department on a form prescribed by the department, accompanied by an application fee of one hundred dollars and evidence that the applicant (1) has completed a course of not less than one hundred hours of study and received a certificate of completion from a school approved under section 20-265g or section 20-262 or in a school outside of the state whose requirements are equivalent to a school approved under section 20-265g, or (2) (A) has practiced as a nail technician continuously in this state for a period of not less than two years prior to January 1, 2021, and is in compliance with the infection prevention and control plan guidelines prescribed by the department under section 19a-231 in the form of an attestation, or (B) has obtained a license as a nail technician trainee and a statement signed by the applicant's supervisor at the spa or salon where the licensed nail technician trainee is employed documenting completion of the minimum requirements specified in section 20-265e. If an applicant employed as a nail technician on or after September 30, 2020, does not have evidence satisfactory to the commissioner of continuous practice as a nail technician for not less than two years, such applicant may apply to the department for a nail technician trainee license, under section 20-265e, provided such person applies for an initial trainee license not later than January 1, 2021.

(c) The department may grant a license under this section to any person who is licensed at the time of application as a nail technician or entitled to perform similar services under a different designation in another state of the United States, the District of Columbia or a commonwealth or territory subject to the laws of the United States and who submits evidence satisfactory to the commissioner of (1) a current license in good standing to practice as a nail technician from such other state, district, commonwealth or territory, and (2) licensed practice in such state, district, commonwealth or territory for a period of at least two years immediately preceding the application. Pending approval of the application for a license, the commissioner may issue a temporary permit to such applicant upon receipt of a completed application, the application fee in accordance with subsection (b) of this section and a copy of the current license from such other state, district, commonwealth or territory. Such temporary permit shall be valid for a period not exceeding one hundred twenty calendar days and shall not be renewable.

(d) Any license issued under this section shall expire in accordance with the provisions of section 19a-88 and may be renewed every two years, for a fee of one hundred dollars. No person shall carry on the occupation of nail technician after the expiration of such person's license until such person has applied to the department for a renewal of such license.

(e) No person shall use the title "nail technician" or similar title unless the person holds a license or temporary permit issued under this section.

(f) The provisions of this section shall not apply to a physician; an advanced practice registered nurse rendering service in collaboration with a physician; a registered nurse executing the medical regimen under the direction of a licensed physician, dentist or advanced practice registered nurse; a physician assistant rendering service under the supervision, control and responsibility of a physician; a podiatrist or a student enrolled in a program at a school in the Technical Education and Career System established under section 10-95.

(g) A person may practice temporarily as a nail technician in this state without a license or temporary permit if such person, at an event such as a professional course, seminar, workshop, trade show or product demonstration, (1) provides instruction on techniques related to being a nail technician, or (2) participates in the demonstration of the practice of being a nail technician or a product related to such practice as part of such event, provided such person (A) is licensed or certified in the state, territory or possession of the United States or foreign country where such person primarily practices as a nail technician if such licensure or certification is required by such state, territory, possession or foreign country; (B) practices as a nail technician under the direct supervision of a licensed nail technician; (C) does not receive compensation for practicing as a nail technician in this state, other than for providing instruction for such practice to persons in attendance at the course, seminar, workshop, trade show or other event; and (D) provides instruction or demonstrates techniques or services related to practicing as a nail technician only for persons enrolled in the course, seminar or workshop or attending the trade show or other event at which such person provides instruction, demonstrates a product or offers such services. Any person or organization that holds or produces a course, seminar, workshop, trade show or other event at which nail technicians without a license or temporary permit provide instruction, participate in a demonstration or offer services related to the practice of a nail technician shall ensure compliance with the provisions of this subsection.

(h) No license or temporary permit shall be issued under this section to any applicant against whom professional disciplinary action is pending or who is the subject of an unresolved complaint in any state or jurisdiction.

(i) The Commissioner of Public Health may take any disciplinary action set forth in section 19a-17 against a nail technician for failure to conform to the accepted standards of the profession, including, but not limited to: (1) Conviction of a felony; (2) fraud or deceit in obtaining or seeking reinstatement of a license to practice as a nail technician; (3) fraud or deceit in the practice of a nail technician; (4) negligent, incompetent or wrongful conduct in professional activities; (5) physical, mental or emotional illness or disorder resulting in an inability to conform to the accepted standards of the profession; or (6) abuse or excessive use of drugs, including, alcohol, narcotics or chemicals. The commissioner may order a license holder to submit to a reasonable physical or mental examination if his or her physical or mental capacity to practice safely is the subject of an investigation. The commissioner may petition the superior court for the judicial district of Hartford to enforce such order or any action taken pursuant to section 19a-17. The commissioner shall give notice and an opportunity to be heard on any contemplated action under section 19a-17.

(j) The commissioner may adopt regulations, in accordance with the provisions of chapter 54, to implement the provisions of this section.

Sec. 20-265e. License as a nail technician trainee. (a) Any person employed as a nail technician on or after September 30, 2020, who does not have evidence satisfactory to the commissioner of continuous practice as a nail technician for not less than two years prior to said date, may apply to the department for a nail technician trainee license, provided such person applies for an initial trainee license not later than January 1, 2021.

(b) Each person seeking an initial license as a nail technician trainee shall apply to the department on a form prescribed by the department, accompanied by an application fee of fifty dollars. Such application shall include the name and address of the spa or salon where such person is employed and the licensed nail technician who will be the applicant's supervisor. Upon the granting of a license under this section, the licensee may practice as a nail technician full-time or part-time under the supervision of a nail technician licensed under section 20-265d, at a spa or salon managed by a person described in section 20-265h. Such license shall be valid for one year, and shall be renewable once for an additional year, for a fee of fifty dollars. No person shall hold such a license for more than two years.

(c) Any person who has held a nail technician trainee license for at least one year and has obtained a statement signed by the supervising nail technician documenting such nail technician trainee has completed a minimum of twenty hours per week of training in the techniques associated with the licensure of a nail technician and infection prevention and control plan guidelines pursuant to section 19a-231 may apply for a nail technician license under section 20-265d.

Sec. 20-265f. Combination license as an esthetician, an eyelash technician or a nail technician. (a) On and after January 1, 2020, in lieu of applying under section 20-265b, 20-265c or 20-265d for an initial individual license or renewal thereof, a person may apply to the Department of Public Health for a combination license for the practice of two or three of the following occupations: Esthetician, eyelash technician and nail technician. Any such applicant shall apply to the department on a form prescribed by the department, accompanied by (1) either a fee of one hundred dollars if applying for the practice of two of such occupations or two hundred dollars if applying for the practice of three of such occupations, and (2) evidence that the applicant satisfies the applicable requirements set forth in section 20-265b, 20-265c or 20-265d.

(b) Any combination license issued under this section shall expire in accordance with the provisions of section 19a-88 and may be renewed every two years, for a fee of one hundred dollars. No person shall carry on the occupation of esthetician, eyelash technician or nail technician, as applicable, after the expiration of such person's license.

(c) No license issued under this section to any applicant against whom professional disciplinary action is pending or who is the subject of an unresolved complaint in any state or jurisdiction.

(d) The commissioner may adopt regulations, in accordance with the provisions of chapter 54, to implement the provisions of this section.

Sec. 20-265g. Schools for instruction for estheticians, nail technicians or eyelash technicians. (a) Schools for instruction in services provided by estheticians, nail technicians or eyelash technicians may be established in this state. All such schools may be inspected regarding their sanitary conditions by the department whenever the department deems it necessary and any authorized representative of the department may enter and inspect the school during usual business hours. If any school, upon inspection, is found to be in an unsanitary condition, the commissioner or a designee shall make a written order that such school be placed in a sanitary condition.

(b) Any school for instruction in the occupations of estheticians, nail technicians or eyelash technicians, other than a hairdressing and cosmetology school approved under section 20-262 shall obtain approval pursuant to this section prior to commencing operation. Any such school established prior to January 1, 2020, shall apply for such approval not later than July 1, 2020. In the event that an approved school undergoes a change of ownership or location, such approval shall become void and the school shall apply for a new approval pursuant to this section. Applications for such approval shall be on forms prescribed by the commissioner. In the event that a school fails to comply with the provisions of this subsection, no credit toward the hours of study required

pursuant to section 20-265b, 20-265c, 20-265d or 20-265f shall be granted to any student for instruction received prior to the effective date of the school's approval.

(c) Any instructor employed at a school approved under this section shall have at least two years' experience in the occupation being taught and shall possess a license in such occupation under section 20-265b, 20-265c, 20-265d or 20-265f, as applicable, or a license to practice such occupation from another state of the United States, the District of Columbia or a commonwealth or territory subject to the laws of the United States.

(d) The provisions of this section shall not apply to any school in the Technical Education and Career System established under section 10-95.

Sec. 20-265h. Requirements for management of spas or salons. (a) On and after July 1, 2021, each spa or salon that employs hairdressers and cosmeticians, estheticians, eyelash technicians or nail technicians shall be under the management of a hairdresser and cosmetician registered under this chapter, an esthetician licensed under section 20-265b or 20-265f, an eyelash technician licensed under section 20-265c or 20-265f or a nail technician licensed under section 20-265d or 20-265f.

(b) Any such spa or salon shall be in compliance with the provisions of title 34 if applicable, and any applicable state law concerning the maintenance of payroll records, the classification of employees and the provision of workers' compensation coverage.

Sec. 20-265i. Construction of chapter re practice of hairdressing and cosmetology or barbering. Nothing in sections 20-265a to 20-265h, inclusive, shall be construed to require a person to obtain a license as an esthetician, a nail technician or an eyelash technician in order to practice hairdressing and cosmetology, as defined in section 20-250, or barbering, as defined in section 20-234.

LEDGE LIGHT HEALTH DISTRICT COSMETOLOGY REGULATION (Effective April 10th, 2014)

BACKGROUND

The State of Connecticut has passed legislation concerning licensing and inspection oversight of Barbershops, Hairdressing Shops, Cosmetology Shops, Nail Salons and other services as described in Section 1(I) of this Regulation. The purpose of this Ledge Light Health District Regulation is to provide specific criteria for the inspection and licensing of said establishments. All Barbershops, Hairdressing Shops, Cosmetology Shops and Nail Salons are subject to the provisions of the "Ledge Light Health District Cosmetology Regulation." This Regulation was originally adopted on November 10th, 2005 and is hereby further amended effective April 10th, 2014.

AUTHORITY

This Regulation is authorized and promulgated pursuant to Connecticut General Statutes Section 19a-231 and Section 20-234 through Section 20-265.

SECTION 1. DEFINITIONS

A. Cosmetology Establishment: For the purpose of this Regulation, all Barbershops, Hairdressing Shops, Cosmetology Shops, Nail Salons and other service providers as described in Section 1(I) of this Regulation are considered "Cosmetology Establishments."

B. Barbering: Includes the following described practices when performed by a barber licensed in the State of Connecticut upon the head, face, scalp or neck for cosmetic purposes only:

- The cutting, trimming, or shaving of the hair.
- Singeing, shampooing, dyeing, coloring or styling of the hair.
- The application of cosmetic preparations, hair tonics, antiseptics, powders, oils, clays, creams or lotions.
- Giving facial and scalp massage or the application of oils, creams, lotions or other preparations, either by hand or mechanical appliances.

C. Barbershop: Any establishment engaged in the practice of barbering for the public.

D. Director of Health: The Director of Health of Ledge Light Health District or his/her duly authorized representative.

E. Hairdressing and Cosmetology: Includes the following described practices performed by a hairdresser/cosmetician licensed in the State of Connecticut upon the head, face, scalp, arms, hands, body, legs and feet for cosmetic purposes only:

- Dressing, arranging, curling, waving, weaving, cutting, singeing, relaxing/straightening, bleaching and coloring hair.
- Treating the scalp, face, neck and arms by massaging, cleansing, exercising, stimulating, beautifying or manipulating, with the hands or mechanical appliances.
- Application of cosmetics, preparations, antiseptics, tonics, lotions, creams, powders, oils, clays or sprays.
- Manicuring nails of the hand and, for cosmetic purposes only, trimming, filing and painting the healthy nails of the feet, excluding cutting nail beds, corns, calluses, or other medical treatment involving the foot or ankle.

F. Nail Technician: A person who cuts, shapes, polishes or enhances the appearance of the nails of the hands or feet, including but not limited to, the application and removal of sculptured or artificial nails.

G. Nail Salon: An establishment, kiosk, or site that offers, provides, permits or allocates space for the manicuring of finger nails and pedicuring of toe nails or utilizes resins, plasticizers, solvents, pigments, creams, emollients, adhesives, paints or compressed air brush equipment for the purpose of treating, painting, repairing, and enhancing of finger nails and toe nails.

H. Operator: Any person who is performing tasks allowed under the scope of this Regulation, the Connecticut Public Health Code and the Connecticut General Statutes.

I. Other Services: The following described practices can be performed by an unlicensed individual:

- Manicuring nails of the hands.
- Pedicuring nails of the feet.
- Performing facials.
- Shampooing of the hair.
- Eyebrow arching or "threading."
- Braiding hair.
- Waxing.

J. Shampoo Station: A shampoo bowl (sink) and a shampoo chair.

K. Work Area: Any room where a cosmetology service is provided.

L. Work Station: A chair, countertop and floor space set aside for the purpose of serving a customer, including floor space for the operator to stand while serving the customer.

SECTION 2. PLAN REVIEW AND PRE-OPERATIONAL INSPECTIONS

A. No Cosmetology Establishment shall be relocated, constructed, remodeled or extensively altered, nor shall any structure be converted to a Cosmetology Establishment, except in accordance with plans and specifications approved by the Director of Health.

B. Properly prepared plans drawn to a scale of not less than $\frac{1}{4}$ " = 1' and specifications for such construction, remodeling or alteration shall be submitted to the Director of Health for review and approval before relocation, construction, remodeling or alteration is begun. The plans and specifications shall indicate the proposed layout, arrangement and construction materials of work areas and the type and model of proposed fixed equipment and facilities. The Director of Health shall approve the plans and specifications if they meet the requirements of this Regulation, the Connecticut Public Health Code and the Connecticut General Statutes. Prior to the Cosmetology Establishment's opening the Director of Health shall conduct a pre-operational inspection to determine compliance with the approved plans and specifications and with the requirements of this Regulation, the Connecticut Public Health Code and the Connecticut General Statutes.

SECTION 3. LICENSE

A. No Cosmetology Establishment shall operate without having a valid license issued by the Director of Health. Only establishments that comply with the requirements of the Connecticut Public Health Code, the Connecticut General Statutes and this Regulation shall be entitled to receive or retain such a license.

B. Application for a license shall be made on forms furnished by the Director of Health, wherein the applicant shall provide pertinent information as required by the Director of Health.

C. Licenses shall be valid until the expiration date indicated on the license unless suspended by the Director of Health, or until such time as the facility changes owners or closes.

D. No license shall be granted to any individual to operate a Cosmetology Establishment unless the establishment employs an operator that has been licensed by the State of Connecticut as a barber or hairdresser/cosmetician for at least two (2) years. This requirement does not apply to those persons operating a cosmetology shop prior to May 17, 1982.

E. Every applicant for a license to operate a Cosmetology Establishment shall pay an annual license fee of one hundred dollars (\$100.00). The annual license fee established by the Ledge Light Health District Board of Directors shall not to exceed the maximum fee set forth in the State Statutes.

F. Every applicant for a license to open a new or extensively renovated Cosmetology Establishment shall pay a one-time plan review fee of three hundred dollars (\$300.00).

G. No license shall be issued or renewed until a completed application has been submitted, the license fee has been paid and the applicant's Cosmetology Establishment meets the requirements set forth in this Regulation.

H. Licenses shall not be transferable from person to person or from location to location.

I. The Director of Health, after proper identification, shall be permitted to enter, during normal operating hours, any portion of a Cosmetology Establishment for the purpose of making inspections to determine compliance with this Regulation, the Connecticut Public Health Code and the Connecticut General Statutes.

SECTION 4. LICENSE SUSPENSION

A. Failure to comply with the provisions of this Regulation, the Connecticut Public Health Code or the Connecticut General Statutes shall be grounds for suspension of any license issued under the provisions of this Regulation.

B. In the event that unsanitary conditions are observed during an inspection or if a violation or set of violations appears on more than one (1) consecutive inspection report, the Director of Health may immediately issue a written notice to the license holder or person in charge citing such conditions and specifying the corrective action and time frame within which action shall be taken. If the correction is not made in the allotted time, the license may be suspended.

C. Pursuant to Section 19a-206 of the Connecticut General Statutes, the owner or occupant of such property, or both, shall be subject to a civil penalty of \$250.00 per day for each day such nuisance is maintained or such filth is allowed to remain after the time fixed by the Director of Health has expired.

D. The Director of Health may suspend, without warning, prior notice or hearing, any license to operate a Cosmetology Establishment if:

- the operation constitutes an imminent hazard to the public health; or
- the Cosmetology Establishment is operating without a valid license from Ledge Light Health District; or
- the owner, operator or person in charge has interfered with the performance of the Director of Health's duties.

E. An imminent hazard to the public health, as indicated on the inspection form, shall include but is not limited to, any one of the following:

- an ongoing outbreak of an infectious, pathogenic or toxic agent capable of being transmitted to consumers;
 - the absence of potable water, supplied under pressure, in a quantity which, in the opinion of the Director of Health, is capable of meeting the needs of the facility;
 - a sewage backup into the facility;
 - an unlicensed individual performing procedures requiring licensure by the State of Connecticut;
- or

- the absence of or improper use of an approved disinfectant as described in Section 7 of this Regulation.

F. Suspension shall be effective immediately upon delivery of a written Public Health Order to the license holder or person in charge of the facility. When a license is suspended, the licensure certificate must be forfeited and all operations shall cease immediately and shall not resume until written approval to resume has been issued by the Director of Health.

G. A Public Health Order provided for in this Regulation is properly served when it is delivered to the license holder or person in charge or when it is sent by registered or certified mail, return receipt requested, to the last known address of the holder of the license.

H. When a license is suspended, the holder of a license shall be afforded an opportunity for a hearing if a written request for hearing is filed with the Director of Health by the holder of the license within forty-eight (48) hours of receipt of the Public Health Order. The Director of Health may end the suspension at any time by giving written notice to the license holder if reasons for suspension no longer exist.

I. Upon receiving a request for a hearing, the Director of Health shall examine the merits of such suspension and may vacate, modify or affirm such suspension. The Director of Health shall conduct the hearings provided for in this chapter at a time and place to be designated. The Director of Health shall make a final finding based upon the complete hearing record, and shall sustain, modify or rescind any notice or order considered in the hearing. The Director of Health shall furnish a written report of the hearing decision to the license holder with ten (10) calendar days of the hearing date.

J. Connecticut General Statutes Section 19a-229 states "Any person aggrieved by an order issued by a town, city or borough director of health may appeal to the Commissioner of Public Health not later than three business days after the date of such person's receipt of such order, who shall thereupon immediately notify the authority from whose order the appeal was taken, and examine into the merits of such case, and may vacate modify, or affirm such order."

SECTION 5. SPECIFIC STANDARDS AND REQUIREMENTS

A. Water Supply

- i. An adequate supply of hot and cold running water from a municipal or approved private source shall be provided.
- ii. Hot water must not exceed 115°F.

B. Waste Disposal

- i. Wastewater from all plumbing fixtures shall be discharged into municipal sewers or approved subsurface sewage disposal systems.
- ii. Oils, greases, industrial/commercial wastes, toxic chemicals and wastewater that is not sewage, as defined in Public Health Code Section 19-13-B103b (a), shall not be discharged to a subsurface sewage disposal system.
- iii. Mineral oil and chemical laden swabs or cloth shall be placed in a metal container with a foot-actuated cover.
- iv. All waste materials from Cosmetology Establishment work stations shall be removed from the premises to outside garbage disposal at the end of each workday.
- v. Outside garbage storage areas shall be maintained in a sanitary condition.

C. Plumbing Fixtures

- i. All plumbing installation and fixtures shall conform to applicable public health, building and plumbing codes, including the installation and maintenance of approved backflow prevention devices.
- TI. Shampoo bowls shall be used for cosmetology work only.
- iii. A utility sink shall be provided.
- iv. At least one (1) handwash station shall be located in each cosmetology establishment. This handwashing sink must be used for handwashing only.

D. Process Ventilation

- i. Cosmetology Establishments shall be properly and adequately ventilated so as to remove chemical vapor emissions, excess heat, and odors. Salon ventilation shall comply with state and local building codes and ordinances.
- ii. Cosmetology Establishment using chemical agents that create indoor vapor emissions shall not pollute nor negatively affect the indoor air quality of adjacent premises. Vapor emissions shall be controlled by ventilation systems that remove the contaminating agent at its source. Emissions shall be discharged to the outdoors and shall not be re-circulated into any structure. The source, for the purpose of this section, shall mean vapor emissions originating at Cosmetology Establishment work stations. Those facilities in operation prior to January 1, 2006 are exempt from this requirement, except that the Director of Health may order the correction of nuisance conditions should they occur.

F. Cabinets

Cabinets shall be provided for storage of clean linen, towels, and gowns. They shall have tight-fitting doors that shall be kept closed to protect the linen, towels, and gowns from dust and dirt.

G. Receptacle for Used Towels and Gowns

A covered receptacle which can be readily emptied and cleansed shall be provided for used towels and gowns and it shall be maintained in a sanitary manner. Chemically soiled towels and linens shall be stored in fire-retardant containers.

H. Refuse

Covered containers for hair droppings, paper and other waste material shall be provided and maintained in a sanitary manner.

I. Toilet Facilities

- i. Adequate toilet facilities and handwashing sinks must be provided for customers and employees. Such facilities and washbasins shall be kept clean and in working order.
- TI. The use of common bar soap is prohibited.
- TII. A covered refuse receptacle shall be provided.
- IV. Common towels for handwashing are prohibited.
- v. Common finger nail brushes are prohibited.

J. Work Stations

- i. Chairs in work stations shall be at least fifty-four (54) inches apart, center to center. Those premises in operation prior to January 1, 2006 are exempt from this requirement.
- ii. A two (2)-foot wide workspace shall be maintained behind each chair for the operator. Those premises in operation prior to January 1, 2006 are exempt from this requirement.
- iii. Three (3)-foot wide aisles that are separate and discrete from work areas shall be maintained throughout the shop. Those premises in operation prior to January 1, 2006 are exempt from this requirement.
- iv. No hair dryers shall encroach on the required three (3)-foot wide aisle space.
- v. Mobile stations must be designed to provide the same workspace and separating distances as fixed stations. For a mobile station, it is assumed that the dryer can be accommodated in the workspace designated for the operator.
- vi. Cosmetology Establishments located in a residence must be confined to a separate room, separated with ceiling-high partitions and provided with a door to be closed at all times. The area within a home operated as a Cosmetology Establishment must conform to this Regulation.

SECTION 6. MAINTENANCE AND OPERATION

A. General Cleanliness

- i. Cosmetology Establishments shall be kept in a clean and sanitary condition at all times.
- ii. No hair droppings shall be allowed to accumulate on floors. Hair droppings shall be removed following service to a customer, and before a new customer is seated. Arms, seats and rests of chairs shall be wiped of hair droppings after serving each customer and shall be kept in a clean and sanitary condition at all times.

B. Floors, Walls, Ceilings and Fixtures

- i. Floors shall be of such construction as to be easily cleaned and shall be kept clean and in good repair.
- ii. Ceilings shall be kept in good repair and cracks in walls shall be filled in so as to prevent the harboring and breeding of insects.
- iii. Cabinets, shelves, furniture, shampoo bowls and fixtures shall be kept clean and free of dust, dirt and hair droppings.

C. Sanitary Services

- i. A towel shall not be used for more than one (1) person without being properly laundered before each use.
- ii. A sanitary paper strip or clean towel shall be placed completely around the neck of each customer before an apron or any other protective device is fastened around the neck.
- iii. Clean towels shall be delivered in a closed container and kept in a clean, closed cabinet or closet. A commercial linen service shall be used for laundering if not done on the premises.

D. Disinfection of Equipment and Implements

- i. Hair brushes, combs and all other implements used on a customer shall be kept clean and sanitary at all times and shall undergo thorough cleansing and disinfection as described in Section 7 of this Regulation after serving each customer, or single-service disposable implements shall be used.

- ii. Cleaned and disinfected implements shall be stored in sanitary-covered containers which shall contain a disinfectant or in a clean drawer.
- iii. After attending a customer, the instruments shall be effectively cleaned, washed with soap or a detergent and water and then disinfected as described in Section 7 of this Regulation.
- iv. Single-service towels, papers and other material shall be disposed of in the proper receptacle immediately after use and shall not be used again.
- v. All disposable materials that come into contact with blood and/or body fluids shall be disposed of in sealable plastic bags prior to placing in the waste receptacle.
- vi. All articles that come into direct contact with the customer's skin, nails, or hair that cannot be effectively cleaned and sanitized shall be disposed of in a covered waste receptacle immediately after use. Exception: orangesticks, emery boards, buffing squares, cosmetic sponges and disposable nail bits may be kept for the original customer if kept in a covered container labeled with the customer's name.

E. Shaving Brushes, Shaving Mugs, Finger Bowls, and Credo Blades

- i. The use of shaving brushes, shaving mugs and credo blades is prohibited.
- ii. The use of finger bowls for manicuring purposes is allowed, but the finger bowl must be properly cleaned and disinfected as described in Section 7 of this Regulation after each customer. Disposable, single-use finger bowls may be used.

F. Alum and Other Astringents

Alum or other material used to stop the flow of blood shall be applied in powdered or liquid form only.

G. Neck Dusters, Powder Puffs, Makeup Brushes and Sponges

The use of brush neck dusters, powder puffs, makeup brushes and sponges is prohibited unless they are single-use disposable implements or kept for the original customer if kept in a covered container labeled with the customer's name.

H. First Aid Kit

The facility shall maintain at least one (1) portable, readily available first aid kit. Each kit shall be a closed container designated for storing first aid supplies and shall be accessible to staff at all times. The first aid kit shall contain at least the following items:

- assorted sizes of non-medicated adhesive strips;
- sterile, individually wrapped, three (3) or four (4) inch gauze squares;
- a two (2) inch gauze roller bandage;
- one (1) roll of adhesive tape (hypoallergenic);
- scissors;
- tweezers;
- two (2) instant cold packs;
- two (2) triangular bandages with safety pins;
- disposable, nonporous gloves; and
- CPR mouth barrier (face shield).

I. Foods and Beverages

Foods and beverages shall not be prepared, stored or provided to patrons in any Cosmetology Establishment, except with a valid food service license from the Director of Health. Customer self service coffee or tea with dry non-dairy creamers or individually prepackaged Ultra High Temperature (UHT) creamers may be offered for free or for sale without a food service license.

J. Animals, Pets or Live Birds

No animals, pets or live birds shall be kept in any working area of any Cosmetology Establishment. This prohibition does not apply to trained guide dogs (or dogs in training) for the disabled, sightless or hearing impaired.

SECTION 7. APPROVED DISINFECTANTS**A. Disinfection of Implements and Contact Surfaces**

- i. The following method constitutes satisfactory disinfection of implements and all contact surfaces (foot baths, countertops, etc.):

Step 1. Clean the surfaces/implements with soap or detergent, rinse with clean water and drain.

Step 2. After cleaning, disinfect the surfaces with the appropriate disinfectant (see list below) according to the manufacturer's directions on the label.

Step 3. Surfaces must remain wet with the disinfectant for 10 minutes or the time stated on the label, which may be shorter.

Step 4. After disinfection, drain and rinse with clean water.

Note: certain types of hair clippers are not designed for immersion/saturation; in these cases, follow the manufacturer's directions for disinfection.

- ii. The following chemicals are approved disinfectants:

- Ethyl or isopropyl alcohol (70-90%)
- Sodium hypochlorite (5.25-6.15% household bleach diluted 1:500 provides >100 ppm available chlorine)
- Phenolic germicidal detergent solution (follow product label for use/dilution)
- Iodophor germicidal detergent solution (follow product label for use/dilution)
- Quaternary ammonium germicidal detergent solution (follow product label for use/dilution)
- Barbicide® (follow product label for use/dilution)

B. Disinfection of Towels, Linens and Gowns

Chemicals suitable for low temperature washing (less than or equal to 158°F) of towels, linens and gowns shall be used. Lysol or household bleach (sodium hypochlorite) shall be used according to manufacturer's specifications. Color safe bleach may *not* be used.

C. Non-Chemical Methods of Disinfecting

Non-chemical methods of disinfecting must be approved in writing by the Director of Health. Equipment specifications shall accompany requests for approval.

SECTION 8. HYGIENE OF OPERATORS**A. Cleanliness of Operators**

The hands of the operator shall be thoroughly washed with soap and warm water before serving each customer and immediately after using the toilet or after eating.

B. Health of Operators

No person known to be affected with any communicable disease in an infectious stage shall engage in barbering, hairdressing or cosmetology. Operators shall not eat or drink while providing services to a customer.

C. Proper Attire

While attending any customer in a Cosmetology Establishment, operators shall wear clean, washable garments.

SECTION 9. SMOKING PROHIBITED

Smoking is prohibited in all Cosmetology Establishments.

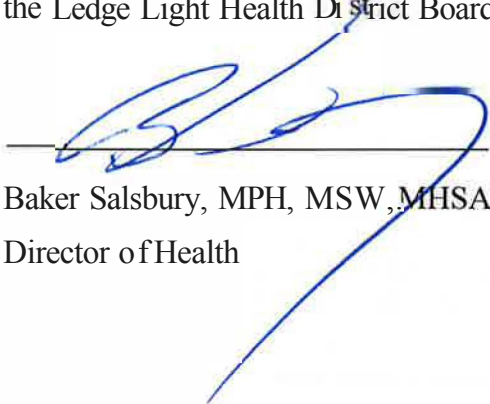
SECTION 10. INSPECTION FORM

Attachment A provides a sample Inspection Form. This is provided solely for information and is not intended to revise, delete, suspend or add to the above specifications and Regulation requirements.

SECTION 11. UNCONSTITUTIONALITY PROVISION

Should any section, paragraph, sentence, clause or phrase of this Regulation be declared unconstitutional or invalid for any reason, the remainder of said Regulation shall not be affected thereby.

The foregoing regulation was approved and duly adopted at a meeting of the Ledge Light Health District Board of Directors on November 10, 2005, to be effective January 1, 2006 and then further amended at a meeting of the Ledge Light Health District Board of Directors on April 10th, 2014 to be effective April 10th, 2014.



Baker Salsbury, MPH, MSW, MHSA
Director of Health



Susan Vincent
Secretary, Board of Directors

LEDGE LIGHT HEALTH DISTRICT BODY ART REGULATION

BACKGROUND

The State of Connecticut has passed legislation concerning licensing and inspection oversight of Tattoo Shops and Body Piercing Shops as described in Section 1(1) of this Regulation. The purpose of this Ledge Light Health District Regulation is to set standards, protect and promote the public health, safety, and environment through preventive measures and timely correction of public health issues of said establishments. All Tattoo Shops and Body Piercing Shops are subject to the provisions of the “Ledge Light Health District Body Art Regulation.”

AUTHORITY

This Regulation is authorized and promulgated pursuant to Connecticut General Statutes Section 19a-92g and Section 20-266n through Section 20-266s.

SECTION 1. DEFINITIONS

A. Body Art Establishment: For the purpose of this Regulation, all Body Piercing Shops and Tattoo Shops as described in Section 1(1) of this Regulation are considered “Body Art Establishments.”

B. Body Art: Body piercing, tattooing, scarification, or cosmetic tattooing.

C. Body Piercing: Penetrating the skin or mucosa, excluding the ear lobes, to place jewelry through the skin or mucosa.

D. Client: A person receiving a tattoo or body piercing.

E. Dermal Punching: Method of creating piercings in the body, which removes a segment of tissue, which makes a half moon shaped slice in the tissue.

F. Director of Health: Director of Health of Ledge Light Health District or his/her duly authorized representative.

G. Disinfectant: An EPA-registered antimicrobial agent, such as a chemical, or heat that destroys disease causing microorganisms on inanimate objects, except for bacterial spores.

H. Operator: Any person who is performing tasks allowed under the scope of this Regulation, the Connecticut Public Health Code and the Connecticut General Statutes.

I. Permanent Cosmetics: Tattoo, whether permanent, semipermanent, or temporary, by someone other than a licensed physician, which includes but not limited to eyeliner, eyebrows, lip liner, full lip color, repigmentation or camouflage. It is also commonly known as but not limited to “permanent makeup”, “microblading,” “micropigment implantation,” “cosmetic tattooing,” “microdermapigmentation,” or any other similar procedures and for the purpose of this Regulation has the same meaning as “tattoo.”

J. Scarification: A form of extreme body modification in which a mark or marks are cut into the human skin to produce scars for decorative purposes.

K. Sterilization: A validated process used to render a product free from viable microorganism by physical or chemical means.

L. Tattooing: Indelible marking or coloring the skin or mucosa of any person by puncturing ink or other pigment or by producing scars. This includes all forms of permanent cosmetics.

M. Sharps Container: Closeable, puncture-resistant, leakproof container made specifically to be a sharps container and can be closed for handling, storage, transportation, and disposal.

N. Single-use: A product or item that is disposed of after one use.

O. Student Tattoo Technician: A person studying tattooing who is registered with the department pursuant to section 20-266o.

P. Tattoo Technician: Licensed person under the provisions of section 20-266o.

Q. Work Area: Room, or portion of room, or any surface of an inanimate object that is designated to be used only to perform body art.

S. Work Station: Includes but not limited to the customer chair or table, counter, mayo stand, instrument stand, operator's chair, and floor space within a procedure area where body art is performed.

SECTION 2. PLAN REVIEW AND PRE-OPERATIONAL INSPECTION

A. No Body Art Establishment shall be relocated, constructed, remodeled or extensively altered, nor shall any structure be converted to a Body Art Establishment, except in accordance with plans and specifications approved by the Director of Health.

B. Properly prepared plans drawn to a scale of not less than 1/4"=1' and specifications for such construction, remodeling or alteration shall be submitted to the Director of Health for review and approval before relocation, construction, remodeling or alteration is begun. The plans and specifications shall indicate the proposed layout, arrangement and construction materials of work areas and the type and model of proposed fixed equipment and facilities. The Director of Health shall approve the plans and specifications if they meet the requirements of this Regulation, the Connecticut Public Health Code and the Connecticut General Statutes. Prior to the Body Art Establishment's opening, the Director of Health shall conduct a pre-operational inspection to determine compliance with the approved plans and specifications and with the requirements of this Regulation, the Connecticut Public Health Code and the Connecticut General Statutes.

SECTION 3. LICENSE

A. No Body Art Establishment shall operate without having a valid license by the Director of Health. Only establishments that comply with the requirements of the Connecticut Public Health

Code, the Connecticut General Statutes and this Regulation shall be entitled to receive or retain such a license.

B. Application for a license shall be made on forms furnished by the Director of Health, wherein the applicant shall provide pertinent information as required by the Director of Health.

C. Licenses shall be valid until the expiration date indicated on the license unless suspended by the Director of Health, or until such time as the facility changes owners or closes.

D. Every applicant for a license to operate a Body Art Establishment shall pay an annual license fee of one hundred dollars (\$100.00). The annual license fee established by the Ledge Light Health District Board of Directors shall not exceed the maximum fee set forth in the State Statutes.

E. New or existing Body Art Establishments that are located in the same building as another LLHD licensed cosmetology facility are not required to pay an additional license fee. A completed application must still be submitted and approved.

F. Every applicant for a license to open a new or extensively renovated Body Art Establishment shall pay a one-time plan review fee of three hundred dollars (\$300.00). Plan review fee applies to new establishments, existing establishments will not have to pay fee unless extensive renovations are done.

G. No license shall be issued or renewed until a completed application has been submitted, the license fee has been paid and the applicant's Body Art Establishment meets the requirements set forth in this Regulation.

H. Licenses shall not be transferable from person to person or from location to location.

I. The Director of Health, after proper identification, shall be permitted to enter any portion of a Body Art Establishment for the purpose of making inspections to determine compliance with this Regulation, the Connecticut Public Health Code and the Connecticut General Statutes. Minimum of twenty-four (24) hours notice will be given to the operator prior to inspection.

SECTION 4: LICENSE SUSPENSION

A. Failure to comply with the provisions of this Regulation, the Connecticut Public Health Code or the Connecticut General Statutes shall be grounds for suspension of any license issued under the provisions of this Regulation.

B. In the event that unsanitary conditions are observed during an inspection or if a violation or set of violations appears on more than one (1) consecutive inspection report, the Director of Health may immediately order corrective action and establish a time frame within which action shall be taken. If the correction is not made in the allotted time, the time license may be suspended.

C. Pursuant to Section 19a-206 of the Connecticut General Statutes, the owner or occupant of such property, or both, shall be subject to a civil penalty of \$250.00 per day for each day such

nuisance is maintained or such filth is allowed to remain after the time fixed by the Director of Health has expired.

D. The Director of Health may suspend, without warning, prior notice or hearing, any license to operate a Body Art Establishment if:

- the operation constitutes an imminent hazard to the public health; or
- the Body Art Establishment is operating without a valid license from Ledge Light Health District; or
- the owner, operator or person in charge has interfered with the performance of the Director of Health's duties.

E. An imminent hazard to the public health, as indicated on the inspection form, shall include but is not limited to, any one of the following:

- an ongoing outbreak of an infectious, pathogenic or toxic agent capable of being transmitted to consumers;
- the absence of potable water, supplied under pressure, in a quantity which, in the opinion of the Director of Health, is capable of meeting the needs of the facility;
- a sewage back up into the facility;
- an unlicensed individual performing procedures requiring licensure by the State of Connecticut; or
- the absence of or improper use of an approved disinfectant or sterilizer in Section 10 of this Regulation.

F. Suspension shall be effective immediately upon delivery of a written Public Health Order to the license holder or person in charge of the facility. When a license is suspended, the licensure certificate must be forfeited and all operations shall cease immediately and shall not resume until written approval to resume has been issued by the Director of Health.

G. A Public Health Order provided for this Regulation is properly served when it is delivered to the license holder or person in charge or when it is sent by registered or certified mail, return receipt requested, to the last known address of the holder of the license.

H. When a license is suspended, the holder of a license shall be afforded an opportunity for a hearing if a written request for a hearing is filed with the Director of Health by the holder of the license within forty-eight (48) hours of receipt of the Public Health Order. The Director of Health may end the suspension at any time by giving notice to the license holder if reasons for suspension no longer exist.

I. Upon receiving a request for hearing, the Director of Health shall examine the merits of such suspension and may vacate, modify or affirm such suspension. The Director of Health shall conduct the hearings provided for this chapter at a time and place to be designated. The Director of Health shall make a final finding based upon the complete hearing record, and shall sustain, modify or rescind any notice or order considered in the hearing. The Director of Health shall furnish a written report of the hearing decision to the license holder with ten (10) calendar days of the hearing date.

J. Connecticut General Statutes Section 19a-229 states, “Any person aggrieved by an order issued by a town, city or borough director of health may appeal to the Commissioner of Public Health not later than three business days after the date of such person’s receipt of such order, who shall thereupon immediately notify the authority from whose order the appeal was taken, and examine into the merits of such case, and may vacate modify, or affirm such order.”

SECTION 5. SPECIFIC STANDARDS AND REQUIREMENTS

A. Water Supply

- i. An adequate supply of hot and cold running water from a municipal or approved private source shall be provided.
- ii. Hot water for public use must not exceed 115 degrees Fahrenheit.

B. Waste Disposal

- i. Wastewater from all plumbing fixtures shall discharge into municipal sewers or approved subsurface sewage disposal systems.
- ii. Oils, greases, industrial/commercial wastes, toxic chemicals and wastewater that is not sewage, as defined in Public Health Code Section 19-13-B103b (a), shall not be discharged to a subsurface sewage disposal system.
- iii. Easily cleanable covered waste containers with non-absorbent, durable plastic liners shall be used for disposal of all tissues, towels, gauze pads and other similar items used on a customer. Waste containers shall be operated by a foot pedal.
- iv. All waste materials from Body Art Establishment work stations shall be removed from the premises to outside garbage disposal at the end of each workday.
- v. Outside garbage storage areas shall be maintained in a sanitary condition.
- vi. Sharps shall be discarded at the point of origin into an approved sharps container. The sharps container must be properly labeled.

C. Plumbing Fixtures

- i. All plumbing installation and fixtures shall conform to applicable public health, building and plumbing codes, including the installation and maintenance of approved backflow prevention devices.
- ii. At least one handwash station shall be conveniently located to work areas, in addition to what is provided in the toilet room. This handwash sink must be used for handwashing only and be equipped with hot and cold running water, antibacterial hand soap and single-use paper towels or air dryer.
- iii. A utility sink shall be provided.

D. Process Ventilation

- i. Body Art Establishments shall be properly and adequately ventilated so as to remove chemical vapor emissions, excess heat, and odors. Shop ventilation shall comply with state and local building codes and ordinances.
- ii. Body Art Establishments using chemical agents that create indoor vapor emissions shall not pollute nor negatively affect the indoor air quality of adjacent premises. Vapor emissions shall be controlled by ventilation systems that remove the contaminating agent at its source. Emission shall be discharged to the outdoors and shall not be re-circulated into any structure. The source, for the purpose of this section, shall mean vapor emissions originating at Body Art Establishment work stations.

E. Toilet Facilities

- i. Adequate toilet facilities and handwashing sinks must be provided for customers and employees. Such facilities and washbasins shall be kept clean and in working order.
- ii. The use of common bar soap is prohibited.
- iii. A covered refuse receptacle shall be provided.
- iv. Common towel for handwashing is prohibited.

F. Work Stations

- i. Lighting in body art application areas shall maintain a minimum illumination of 50 foot-candles.
- ii. Tables, chairs, cushions or any similar items used to provide tattoo services shall be constructed with smooth, durable, and easily cleanable material.
- iii. A door, partition or curtain in procedure rooms to provide privacy.
- iv. There shall be a minimum of forty-five (45) square feet of floor space provided for each tattoo operator in the establishment.
- v. Body Art Establishments located in a residence must be confined to a separate room, separated with ceiling-high partitions and provided with a door to be closed at all times. The area within a home operated as a Body Art Establishment must conform to this Regulation.

SECTION 6. MAINTANENCE AND OPERATION**A. General Cleanliness**

- i. Body Art Establishments shall be kept in a clean, sanitary and vermin free condition at all times.
- ii. The surfaces of furniture, equipment and fixtures that come into contact with the body of a client shall be cleaned and disinfected prior to the use by the next client.

B. Floors, Walls, Ceilings and Fixtures

- i. Floors shall be of such construction as to be easily cleaned and shall be kept clean and in good repair.
- ii. Ceilings shall be kept in good repair and cracks in walls shall be filled in so as to prevent the harboring and breeding of insects.
- iii. Cabinets, shelves, furniture and fixtures shall be durable, non-absorbent, easily cleanable, kept clean and free of dust and dirt.

C. Food and Beverages

Food and beverages shall not be prepared, stored or provided to patrons in any Body Art Establishment, except with a valid food service license from the Director of Health. Customer self-service coffee or tea with dry non-dairy creamers or individually prepackaged Ultra High Temperature (UHT) creamers may be offered for free or for sale without a food service license.

D. Animals, Pets or Live Birds

No animals, pets or live birds shall be kept in any working area of any Body Art Establishment. This prohibition does not apply to trained guide dogs (or dogs in training) for the disabled, sightless or hearing impaired.

SECTION 7. RECORD KEEPING REQUIRMENTS**A. Client**

- i. An operator shall not tattoo or body pierce a client without first obtaining the signed, informed consent of the client on a form approved by the Director of Health.
- ii. All client records shall be retained for a minimum of 2 years and available upon the request of the Director of Health.
- iii. The Body Art Establishment shall keep a permanent record of all clients receiving Body Art stating: the client's name, address, date of procedure, operator's name, description of the Body Art applied, a photocopy of the legal document that certifies the client is at least (18) eighteen years of age, and a photocopy of the written aftercare instructions of the body art and a release form signed by the client that these records are accurate. Body Art procedures performed upon a person under the age of eighteen (18) years require the written consent and proper identification of a parent or legal guardian. Permanent records for an emancipated minor shall contain a photographic identification and photocopy of legal documentation by a court of competent jurisdiction.
- iv. The client shall sign an informed consent waiver. A photocopy of this waiver must remain in the client's permanent record. The informed consent waiver shall include: nature of the procedure, reasonably foreseeable risks of the procedure, description of the equipment utilized in the procedure and sterilization techniques, and explanation of the tattoo removal procedure. The client shall have the opportunity to ask questions and understand the contents of the informed consent to his/her satisfaction.

B. Decontamination and Sterilization

- i. All Decontamination and Sterilization records shall be available upon the request of the Director of Health.
- ii. The Body Art Establishment shall keep written records of maintenance and sanitation of operating equipment, including repairs of Autoclaves and Ultrasonic Cleaners.
- iii. The Body Art Establishment shall keep written procedures for sharps collection.
- iv. The Body Art Establishment shall keep written records of biological monitoring of sterilization devices conducted, including monthly spore testing reports prepared by an approved independent testing agency.

C. Inks, Pigments and Jewelry

Information indicating the sources of all inks, pigments and jewelry shall be available upon the request of the Director of Health.

SECTION 8. NEEDLESTICKS

Body Art Establishments shall have a written protocol for needlestick accidents. This protocol shall include, but is not limited to, treatment of the area and reporting the needlestick.

SECTION 9. PUBLIC NOTIFICATION REQUIREMENT

- A. A current Body Art Establishment license shall be posted in a prominent and conspicuous area where it can be readily observed.
- B. All tattoo technician licenses shall be posted in a prominent and conspicuous area where they can be readily observed.
- C. After completing a procedure, written aftercare information shall be available for each customer.

SECTION 10. DISINFECTION AND STERILIZATION PROCEDURES**A. Disinfection**

- i. All tattooing areas, body art work stations, rooms, and articles used on a client, other than those items requiring full sterilization, must be disinfected with an EPA approved hospital/surgical grade disinfectant following the manufacture's label.

B. Sterilization

- i. After thoroughly cleaning with soap and hot water or with ultrasonic cleaner, all instruments used in the tattoo procedure shall be packaged individually in paper peel-packs, heat-sealed plastic, or other autoclave packaging approved by the Director of Health, then sterilized by a steam, chemical, or dry heat sterilizer registered and listed with the United States Food and Drug Administration (FDA).

- ii. All packs must be marked with the date of sterilization. A colorimetric sterilizer indicator or internal temperature indicator must be used. Equipment packed, sealed, and sterilized in house will be considered sterile for a maximum of six (6) months.
- iii. All equipment must remain stored in sterile packages until just prior to performing a procedure. When equipment is assembled, the operator shall wear gloves and use great care to prevent cross contamination.
- iv. Each operator shall demonstrate that the sterilizer(s) used are capable of attaining proper heat and pressure and are operating correctly through testing. This includes: thermal and/or chemical indicator strips consistent with the type of sterilization process used on all packaged instruments during each sterilization; and a monthly spore destruction test or more if recommended by the manufacturer.

SECTION 11. PREPARATION OF THE PROCEDURE SITE

- A. Before beginning a procedure, the operator shall clean the skin area for the tattooing or piercing and then prepare it with an antiseptic. The solution shall be applied with cotton, gauze or single-use towel then air dried.
- B. Materials used in preparation for the application of a tattoo or body piercing shall be kept clean and in good condition. Materials include but not limited to mimeograph paper, markers, alcohol, lubricants, razors, etc.
- C. Prior to all oral piercing, the client shall rinse with an antibacterial mouthwash for at least sixty (60) seconds.
- D. Styptic pencils and alum blockers are prohibited.
- E. Only healthy, intact body parts may be tattooed or pierced.

SECTION 12. SINGLE-USE REQUIREMENTS

- A. Single-use items shall not be used on more than one customer for any reason.
- B. All single-use razors, needles and other sharps shall be disposed of immediately in an approved sharps container.
- C. All products applied to skin, including but not limited to pens, markers, stencils, shall be single use and disposable.
- D. Sterile single-use or sterile individual containers of pigment or ink shall be used for each client.

SECTION 13. HYGIENE OF OPERATORS

- A. **Cleanliness of Operators**
 - i. The hands of the operator shall be thoroughly washed with soap and warm water before serving each customer, changing gloves and immediately after using the toilet or after eating.

- ii. When coming into contact with a customer, the operator shall wear gloves at all times. Gloves shall be changed when torn, punctured or otherwise compromised, or when necessary to prevent cross contamination. Gloves shall be discarded immediately after use followed by hand washing by the operator.

B. Health of Operators

No person known to be affected with any communicable disease in an infectious stage or any open wound that cannot be covered shall engage in tattooing, body piercing or body art. Operators shall not eat or drink while providing services to a customer.

C. Proper Attire

While attending any customer in a Body Art Establishment, operators shall wear clean, washable garments.

SECTION 14. SMOKING PROHIBITED

Smoking or vaping is prohibited in all Body Art Establishments.

SECTION 15. INSPECTION FORM

Attachment A provides a sample Inspection Form. This is provided solely for information and is not intended to revise, delete, suspend or add to the above specifications and Regulation requirements.

SECTION 16. UNCONSTITUTIONALITY PROVISION

Should any section, paragraph, sentence, clause or phrase of this Regulation be declared unconstitutional or invalid for any reason, the remainder of said Regulation shall not be affected thereby.

Type of Inspection

- ☐ Annual
☐ Re-inspection
☐ Complaint

Services:
☐ Barbering
 ☐ Hairdressing/Cosmetology
 ☐ Nails
 ☐ Threading
 ☐ Lashes
 ☐ Facials/Waxing/Makeup

Cosmetology Inspection Form

Name of Establishment: _____ **Address:** _____

Key: IN: In compliance OUT: Out of compliance N/O: Not Observed N/A: Not Applicable

	<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>		<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>
Water Supply					Housekeeping				
Supply adequate and safe					In-Residence shop completely separate from living/sleeping quarters				
Hot and Cold water under pressure, provided as required					No foods or beverages on premises unless permitted				
Sewage Disposal	<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>	No animals / pets in working areas				
Approved method of disposal					Aisles/work spaces properly maintained				
Plumbing	<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>	First aid kit available and fully stocked				
Approved plumbing fixtures, clean, maintained					Personnel	<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>
No potential cross connection, back siphonage, backflow					All personnel properly licensed as required by DPH				
Toilet/Handwashing Facilities	<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>	Licenses posted in a conspicuous place (CT statute)				
Toilets and washbasins adequate, convenient, accessible, designed, installed					No person with infection or communicable disease attended or working				
Proper fixtures in good repair, clean					Good hygienic practices, smoking prohibited				
Liquid soap in dispensers, single service towels provided					Clean outer garments				
Garbage Disposal	<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>	Hands washed with soap and water before serving each customer				
Adequate number of covered refuse containers provided, clean					Utensils/Equipment – Handling (other than Single Service)	<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>
Outside disposal area and enclosures properly constructed, clean					Prohibited: neck dusters, powder puffs, make up brushes, sponges				
Floors/Walls/Ceilings	<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>	Hair clippings removed frequently and in proper manner				
Floors properly constructed, good repair, clean					Prohibited: shaving brushes, shaving mugs, credo blades				
Ceilings properly constructed, good repair, clean					Sanitary paper strip placed around neck, head rest covered with clean towels or paper				
Walls properly constructed, good repair, clean					Shaker-top container used for dispensing lotion or powders				

Type of Inspection

- ☐ Annual
☐ Re-inspection
☐ Complaint

	<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>		<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>
Attached equipment, fixtures, properly constructed, maintained, clean, free of hair clippings					Alum or other material to stop the flow of blood provided in powder or liquid form				
Ventilation	<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>	Glue approved by the FDA				
Adequate ventilation, no excess heat or odors					Device to hold eyebrow thread				
Storage	<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>	Equipment used on customer cleaned and disinfected after each customer				
Cabinets for clean linens and towels are adequate, clean, with tight fitting doors					Utensils used on customers cleaned and sanitized after each customer				
Covered receptacle provided exclusively for soiled linens and towels					Proper use of recommended disinfection techniques/solutions				
Equipment	<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>	Disinfected utensils kept in sanitary covered containers when not in use				
Shampoo sink provided					Linens and towels properly sanitized when washed on premises				
At least 1 handwash sink provided					Adequate disinfection procedure observed for pedicure tubs				
Utility sink provided for instrument cleaning					Proper use of single service items				

Comments:

Date of Inspection: _____

Date of Required Compliance: _____

Inspector Signature _____

Person in Charge Signature _____

Yellow items: Imminent hazards and shall be corrected immediately * All other items shall be corrected within 2 weeks

Type of Inspection

- ☐ Annual
☐ Re-inspection
☐ Complaint

Services: ☐ Tattooing ☐ Body Piercing ☐ Permanent Cosmetics

Body Art Inspection Form

Name of Establishment: _____ **Address:** _____

Key: **IN:** In compliance**OUT:** Out of compliance**N/O:** Not Observed**N/A:** Not Applicable

	IN	OUT	N/O	N/A		IN	OUT	N/O	N/A
Water Supply					Work Stations				
Supply adequate and safe					In-Residence shop completely separate from living/sleeping quarters				
Hot and Cold water under pressure, provided as required					No foods or beverages on premises unless permitted				
Sewage Disposal	IN	OUT	N/O	N/A	No animals / pets in working areas				
Approved method of disposal					Work stations properly maintained				
Facility Requirements	IN	OUT	N/O	N/A	A labeled sharps container available for each work station				
Approved plumbing fixtures, clean, maintained					A door, partition or curtain in procedure rooms to provide privacy				
No potential cross connection, back siphonage, backflow					All work surfaces nonporous, durable and easy to clean and sanitize				
Toilets and washbasins adequate, convenient, accessible, designed, installed					Hand sinks easily accessible				
Proper restroom fixtures in good repair, clean					Personnel	IN	OUT	N/O	N/A
Anti-bacterial in dispensers, single service towels provided at hand sinks					All personnel properly licensed as required by DPH				
Adequate number of covered refuse containers provided, clean					Licenses posted in a conspicuous area				
Utility sink provided for instrument cleaning					All personnel up to date with bloodborne pathogens and first aid training				
Outside disposal area and enclosures properly constructed, clean					No person with infection or communicable disease attended or working				
Floors/walls/ceilings properly constructed, good repair, clean					Good hygienic practices, smoking/vaping prohibited				
Adequate ventilation, no excess heat or odors					Hands washed effectively before and after serving each client				
Record Keeping	IN	OUT	N/O	N/A	Clean outer garments				
Informed consent, waiver, and medical release forms are on file for a minimum of 2 years for each client with properly documented/verified identification					Sanitation and Sterilization	IN	OUT	N/O	N/A
Appropriate written aftercare instructions available					Disposable gloves available				

Type of Inspection

- ☐ Annual
☐ Re-inspection
☐ Complaint

	<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>		<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>
Needle stick protocol available					Disinfected utensils kept in sanitary covered containers when not in use				
Sharps collection service records maintained and available					Proper use of recommended disinfection techniques/solutions				
A complete set of procedures outlining the use of the equipment and disinfecting/sanitizing procedures					Attached equipment, fixtures, properly constructed, maintained, clean				
Machines and Setups	<u>IN</u>	<u>OUT</u>	<u>N/O</u>	<u>N/A</u>	Autoclave area at least 36" from ultrasonic cleaning unit				
All chemicals and liquids are properly labeled and stored					Sterilizer packs intact				
All items in set up are new, disinfected, or sterilized					Sterilizer packs have: temperature/sterilizer indicator and expiration date- not exceed 6 months				
Ultrasonic cleaning unit present and functioning with appropriate cleaning agent					Non-disposable instruments cleaned and disinfected after each customer				
Autoclave is approved, cleaned, and properly maintained with up to date spore test results, if used					Non-disposable instruments processed in an ultrasonic unit, packed individually in sterilized packs and sterilized by steam autoclave				
Setups have only equipment necessary for procedures					Proper use of single service item				

Comments:

Date of Inspection: _____

Date of Required Compliance: _____

Inspector Signature _____

Person in Charge Signature _____

Yellow items: Imminent hazards and shall be corrected immediately

*** All other items shall be corrected within 2 weeks**