

**DRAFT**

**LEDGE LIGHT HEALTH DISTRICT BOARD OF DIRECTORS**

Public Hearing and Regular Meeting – March 10, 2023

**PUBLIC HEARING REGARDING PROPOSED FY24 BUDGET (5:30 p.m. via Zoom)**

**Present:** Chairperson Danielle Steward-Gelinas, Secretary Susan Vincent, Treasurer Ken Nogacek, Brian Clinton, Kendra Clark, Paul Goldstein, Tom Gotowka, Susan Graham, Stephenie Guess, John Kiker, Eugene Pfeiffer, Nicole Porter, Kent Sistare. Director of Health Steve Mansfield, Deputy Director Jen Muggeo, Recording Secretary Estelle Harrison.

**Absent excused:** Steve Carlow, Candace Devendittis, Andrew Field, Erin Gregor, and Tracee Reiser.

- I. CALL TO ORDER – Chairperson D. Steward-Gelinas called the hearing to order at 5:32 pm and read the public notice.
- II. RECEIVE PUBLIC COMMENTS ON PROPOSED FY24 BUDGET – There were no public comments, and no written correspondence was received.
- III. ADJOURNMENT - After a motion by B. Clinton that was seconded by K. Nogacek, the meeting adjourned at 5:33 p.m.

**PUBLIC HEARING REGARDING UPDATED FOOD REGULATIONS (5:33 p.m. via Zoom)**

**Present:** Chairperson Danielle Steward-Gelinas, Secretary Susan Vincent, Treasurer Ken Nogacek, Brian Clinton, Kendra Clark, Paul Goldstein, Tom Gotowka, Susan Graham, Stephenie Guess, John Kiker, Eugene Pfeiffer, Nicole Porter, Kent Sistare. Director of Health Steve Mansfield, Deputy Director Jen Muggeo, Recording Secretary Estelle Harrison. **Absent**

**excused:** Steve Carlow, Candace Devendittis, Andrew Field, Erin Gregor, and Tracee Reiser.

- I. CALL TO ORDER – Chairperson D. Steward-Gelinas called the hearing to order at 5:33 pm and read the public notice.
- II. RECEIVE PUBLIC COMMENTS ON UPDATED FOOD REGULATIONS – There were no public comments, and no written correspondence was received.
- III. ADJOURNMENT - After a motion by E. Pfeifer that was seconded by J. Kiker, the meeting adjourned at 5:35 p.m.

**REGULAR MEETING OF THE BOARD OF DIRECTORS (5:35 p.m. via Zoom)**

**Present:** Chairperson Danielle Steward-Gelinas, Secretary Susan Vincent, Treasurer Ken Nogacek, Brian Clinton, Kendra Clark, Paul Goldstein, Tom Gotowka, Susan Graham, Stephenie Guess, John Kiker, Eugene Pfeiffer, Nicole Porter, Kent Sistare. Director of Health Steve Mansfield, Deputy Director Jen Muggeo, Recording Secretary Estelle Harrison. **Absent**

**excused:** Steve Carlow, Candace Devendittis, Andrew Field, Erin Gregor, and Tracee Reiser.

- I. CALL TO ORDER- Chairperson D. Steward-Gelinas called the meeting to order at 5:35 p.m.
  - a. Adoption of the Meeting Minutes of January 12, 2023 - After a motion by K. Nogacek that was seconded by N. Porter, the minutes were approved as presented.
- II. PUBLIC PARTICIPATION- There were no public comments, and no written correspondence was received.
- III. REPORT FROM THE CHAIRPERSON- none
- IV. COMMUNICATION FROM BOARD MEMBERS- none
- V. REPORTS FROM SUBCOMMITTEES
  - a. Personnel- none. b. Finance- none; c. Bylaws- none. d. Health Equity- none
- VI. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield provided details on his written report.
- VII. FINANCIAL REPORTS- J. Muggeo reviewed the financial reports.
  - a. D. Steward-Gelinas moved to rearrange the order of the agenda by moving new business before old business. J. Kiker seconded the motion which was approved unanimously.
- VIII. NEW BUSINESS
  - a. Adoption of the FY24 Budget- D. Steward-Gelinas moved adoption of the FY24 budget as presented, with a per capita rate of \$7.59. D. Steward-Gelinas seconded the motion, which was approved unanimously.
  - b. Adoption of Updated Food Regulations - D. Steward-Gelinas moved adoption of the updated food regulations as presented. K. Sistare seconded the motion, which was approved unanimously.
- VIII. OLD BUSINESS
  - a. Director of Health Evaluation- Chair Steward-Gelinas moved that the Board enter an executive session with S. Mansfield and J. Muggeo invited to stay. S. Graham seconded the motion which was approved unanimously. The Board entered Executive Session at 5:54 p.m. and exited at 6:04 p.m. Chair Steward-

Gelinas presented the evaluation and compensation recommendation on behalf of the Personnel and Finance Committee. Chair Steward-Gelinas moved and J. Kiker seconded the following motion: After consideration of his time, efforts, and outstanding leadership, not only through COVID but of his eight years as Director of Health, the Directors compensation will be adjusted effective his contract anniversary date as follows: a yearly increase of 4% with an additional 1% District match to his 401k account, without need for him to increase his deferment. Additionally, due to the above-mentioned accolades, the DOH will receive a one-time bonus of \$45,000.00. The motion was unanimously approved.

IX. OTHER- none

X. ADJOURNMENT – E. Pfeifer moved and K. Clark seconded adjournment and the meeting adjourned at 6:07p.m.