

**DRAFT**  
LEDGE LIGHT HEALTH DISTRICT BOARD OF DIRECTORS  
Regular Meeting – November 10, 2022

The Regular meeting of the Ledge Light Health District Board of Directors was held on Thursday, November 10, 2022 – 5:30 p.m., via Zoom. The meeting was digitally recorded and available to review upon request.

**Present:** Chairperson Danielle Steward-Gelinas, Vice Chair John Kiker, Secretary Susan Vincent, Steve Carlow, Kendra Clark, Brian Clinton, Andrew Field, Paul Goldstein, Tom Gotowka, Susan Graham, Erin Gregor, Stephenie Guess, Eugene Pfeifer, Nicole Porter, Tracee Reiser, Kevin Serpa, Kent Sistare, Director of Health Steve Mansfield, Deputy Director Jen Muggeo, and Recording Secretary Estelle Harrison. **Absent excused:** Candace Devendittis and Treasurer Ken Nogacek.

- I. CALL TO ORDER- Chairperson D. Steward-Gelinas called the meeting to order at 5:31 p.m.
  - a. Adoption of the Meeting Minutes of September 8, 2022 - After a motion by D. Steward-Gelinas that was seconded by K. Sistare, the minutes were approved as presented.
- II. PUBLIC PARTICIPATION- none
- III. REPORT FROM THE CHAIRPERSON- none
- IV. COMMUNICATION FROM BOARD MEMBERS- none
- V. REPORTS FROM SUBCOMMITTEES
  - a. Personnel- none. b. Finance- none; c. Bylaws- none. d. Health Equity- none
- VI. FINANCIAL REPORTS- J. Muggeo reviewed the financial reports.
- VII. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield provided detail on his written report.
- VIII. OLD BUSINESS - none
- IX. NEW BUSINESS
  - a. Appointment of Subcommittee Members
    - Bylaws Committee: S. Guess, Chair; A. Field; and K. Serpa.
    - Finance Committee: K. Nogacek, Chair; T. Reiser; E. Pfeifer; K. Serpa; K. Sistare; and S. Vincent.
    - Health Equity: E. Gregor, Chair; S. Carlow; K. Clark; B. Clinton; C. Devendittis; P. Goldstein; T. Gotowka; S. Graham; and S. Vincent.
    - Personnel Committee: J. Kiker, Chair; K. Clark; S. Graham; E. Gregor; S. Guess; and N. Porter.
  - b. FY24 Per Capita Rate: After a motion by D. Steward-Gelinas that was seconded by T. Reiser, the fiscal year 2024 per capita rate of \$7.59 (no increase) was approved unanimously.
  - c. 2023 Meeting Schedule: After a motion by K. Serpa that was seconded by S. Graham, the 2023 Board Meeting Schedule was approved.
- X. ADJOURNMENT – After a motion to adjourn by J. Kiker that was seconded by K. Serpa and approved by all, the meeting ended at 6:06 p.m.