

**DRAFT**  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Thursday, March 11, 2021 – 5:30 p.m. Ledge Light Health District

The Regular monthly meeting of the Ledge Light Health District Board of Directors was held on Thursday, March 11, 2021 – 5:30 p.m., via Zoom.

**Present:** Chairperson Danielle Steward-Gelinas, Vice Chair John Kiker, Treasurer Ken Nogacek, Secretary Sue Vincent, Robert Carlson, Barbara Gerrish, Stephenie Guess, Susan Graham, Thomas Gotowka, Tracee Reiser, Sally Ritchie, Lucy Schlink, Kevin Serpa, Kent Sistare, June Strunk, Director of Health Steve Mansfield, and Deputy Director Jen Muggeo, Recording Secretary Estelle Harrison.

**Absent excused:** Steve Carlow, Candace Devendittis, David Eck, and Ernest Koschmieder.

- I. CALL TO ORDER- Chairperson D. Steward-Gelinas called the meeting to order at 5:32 p.m.
  - a. Adoption of the Meeting Minutes of January 14, 2021 was deferred until the next meeting.
- II. PUBLIC PARTICIPATION- none
- III. STAFF PRESENTATION- none
- IV. REPORT FROM THE CHAIRPERSON- none
- V. COMMUNICATION FROM BOARD MEMBERS- none
- VI. REPORTS FROM SUBCOMMITTEES
  - a. Personnel- See Executive Session. b. Finance- See Executive Session; c. Bylaws- none. d. Health Equity- none
- VII. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield discussed his report.
- VIII. FINANCIAL REPORTS- J. Muggeo discussed the finance report.
- IX. EXECUTIVE SESSION FOR PERSONNEL MATTERS – S. Ritchie moved that the Board enter an executive session with S. Mansfield invited to stay. S. Guess seconded the motion which was approved unanimously. The Board entered executive session at 5:45 p.m. and exited at 5:52 p.m.
- X. OLD BUSINESS
  - a. Director of Health Evaluation – Following the Executive Session, J. Kiker gave a brief overview of the Director’s evaluation. K. Nogacek moved that the Director of Health’s compensation be adjusted to reflect a 4% raise in base salary and a 1% contribution increase to the District’s contribution to the Director’s 401k without the need for him to increase his personal contribution, and a \$20,000 bonus with the compensation adjustments being effective on the Director’s contract anniversary date. The motion was seconded by K. Sistare and approved unanimously.
- XI. NEW BUSINESS- none
- XII. ADJOURNMENT - After a motion by K. Nogacek that was seconded by J. Strunk, the meeting adjourned at 5:58 p.m.