

APPROVED

LEDGE LIGHT HEALTH DISTRICT BOARD OF DIRECTORS
Public Hearing and Special Meeting – May 2020

PUBLIC HEARING REGARDING PROPOSED FY21 BUDGET (Thursday, May 14, 2020 at 5:30 p.m. via Zoom)

Present: Chairperson Danielle Steward-Gelinas, Treasurer Ken Nogacek, Robert Carlson, Candace Devendittis, Barbara Gerrish, Tom Gotowka, John Kiker, Ernest Koschmieder, Tracee Reiser, Sally Ritchie, Kevin Serpa, Lucy Schlink, June Strunk, Director of Health Steve Mansfield, Deputy Director Jen Muggeo, Recording Secretary Estelle Harrison. **Absent excused:** Vice Chair Stephenie Guess, Secretary Susan Vincent, Steve Carlow, David Eck, Susan Graham, Kent Sistare.

- I. CALL TO ORDER – Chairperson D. Steward-Gelinas called the hearing to order at 5:30 pm.
- II. RECEIVE PUBLIC COMMENTS ON PROPOSED FY21 BUDGET – There were no members of the public present, and no written correspondence was received.
- III. ADJOURNMENT - After a motion by T. Reiser that was seconded by L. Schlink, the meeting adjourned at 6:45 p.m.

SPECIAL MEETING OF THE BOARD OF DIRECTORS (Friday, May 15, 2020 at 5:30 p.m. via Zoom)

Present: Chairperson Danielle Steward-Gelinas, Vice Chair Stephenie Guess, Treasurer Ken Nogacek, Secretary Susan Vincent, Robert Carlson, Candace Devendittis, Barbara Gerrish, Susan Graham, John Kiker, Ernest Koschmieder, Tracee Reiser, Sally Ritchie, Kevin Serpa, Kent Sistare, June Strunk, Director of Health Steve Mansfield, and Deputy Director Jen Muggeo, Recording Secretary Estelle Harrison. **Absent excused:** Steve Carlow, David Eck, Tom Gotowka, and Lucy Schlink.

- I. CALL TO ORDER- Chairperson D. Steward-Gelinas called the meeting to order at 5:32 p.m.
 - a. Adoption of the Meeting Minutes of March 12, 2020 - K. Sistare moved to approve the minutes. It was noted that details following the Executive Session were omitted from the minutes. Staff will amend minutes to include the omitted details and submit for additional approval. The motion was seconded by S. Graham and approved.
- II. PUBLIC PARTICIPATION- none
- III. REPORT FROM THE CHAIRPERSON- none
- IV. COMMUNICATION FROM BOARD MEMBERS- none
- V. REPORTS FROM SUBCOMMITTEES
 - a. Personnel- none; b. Finance- none; c. Bylaws- see new business; d. Health Equity- none
- VI. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield welcomed new board members and provided detail on his written report.
- VII. FINANCIAL REPORTS- J. Muggeo reviewed the financial reports.
- VIII. OLD BUSINESS
 - a. Investment Allocation – K. Serpa moved to defer this item until the next meeting. S. Ritchie seconded the motion which was approved unanimously.
- IX. NEW BUSINESS
 - a. Adoption of the FY21 Budget: J. Muggeo presented the FY21 budget with the municipal per capita rate for FY21 set as \$7.37. Following discussion, D. Steward-Gelinas moved to approve the budget as presented. K. Sistare seconded the motion which was approved unanimously.
 - b. Adoption of Designated Fund Categories – Following discussion, K. Serpa moved to approve the allocation of the projected FY20 balance as presented. S. Vincent seconded the motion which was approved unanimously.
 - c. Appointment of Auditor for FY20: Following discussion, K. Sistare moved to reappoint Hoyt, Filippetti and Malaghan to conduct the FY20 audit. S. Ritchie seconded the motion which was approved unanimously.
 - d. Relicensure: Following discussion, T. Reiser moved to defer the May 2020 relicensure to September 2020 and adjust relicensure fees to be prorated for nine months of the annual fee. S. Graham seconded the motion which was approved unanimously.
- X. ADJOURNMENT - After a motion by K. Serpa that was seconded by J. Strunk, the meeting adjourned at 6:45 p.m.