

**APPROVED**  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
Thursday, December 10, 2020 – 5:30 p.m. Ledge Light Health District

The Regular monthly meeting of the Ledge Light Health District Board of Directors was held on Thursday, December 10, 2020 – 5:30 p.m., via Zoom.

**Present:** Chairperson Danielle Steward-Gelinas, Vice Chair John Kiker, Treasurer Ken Nogacek, Secretary Sue Vincent, Barbara Gerrish, Stephenie Guess, Susan Graham, Thomas Gotowka, Ernest Koschmieder, Sally Ritchie, Lucy Schlink, Kevin Serpa, Kent Sistare, June Strunk, Director of Health Steve Mansfield, and Deputy Director Jen Muggeo, Recording Secretary Estelle Harrison. **Absent excused:** Steve Carlow, Robert Carlson, Candace Devendittis, David Eck, and Tracee Reiser.

- I. CALL TO ORDER- Chairperson D. Steward-Gelinas called the meeting to order at 5:31 p.m.
  - a. Adoption of the Meeting Minutes of November 12, 2020 - After a motion by S. Ritchie that was seconded by K. Nogacek, the minutes were approved.
- II. PUBLIC PARTICIPATION- none
- III. REPORT FROM THE CHAIRPERSON- none
- IV. COMMUNICATION FROM BOARD MEMBERS- none
- V. REPORTS FROM SUBCOMMITTEES
  - a. Personnel- See new business. b. Finance- none; c. Bylaws- none. d. Health Equity- none
- VI. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield discussed his report.
- VII. FINANCIAL REPORTS- J. Muggeo presented the financial report during the budget discussion.
- VIII. OLD BUSINESS
  - a. Investment Allocation – After a motion by S. Ritchie that was seconded by K. Nogacek, the investment allocation will be deferred until after the audit.
  - b. FY22 Budget – After a motion by D. Steward-Gelinas that was seconded by S. Ritchie, the fiscal year 2022 per capita rate of \$7.59 (a 3% increase) was approved.
- IX. NEW BUSINESS
  - a. Appointment of Subcommittee Members
    - Bylaws Committee: B. Gerrish, Chair; R. Carlson; S. Guess; and K. Serpa.
    - Finance Committee: K. Nogacek, Chair; T. Reiser, K. Serpa, K. Sistare, J. Strunk, and S. Vincent.
    - Health Equity: S. Ritchie, Chair; S. Carlow, C. Devendittis; B. Gerrish; T. Gotowka; S. Graham; J. Kiker; and S. Vincent.
    - Personnel Committee: J. Kiker, Chair; S. Graham; S. Guess; E. Koschmieder; and S. Ritchie.
  - b. Holiday Deferral Proposal- After a brief discussion led by J. Kiker – Personnel Committee Chair, the board supported allowing salary employees to defer holidays for later use.
- X. ADJOURNMENT - After a motion by K. Nogacek that was seconded by K. Sistare, the meeting adjourned at 6:15 p.m.