

LEDGE LIGHT HEALTH DISTRICT

Job Description Environmental Technician II

I. **CLASSIFICATION:**

This is a non-exempt, regular employee position. This may be a full or part-time position, dependant on the needs of the District. This is a mid-level, non-supervisory position.

II. **PURPOSE:**

The primary responsibility of this position is to conduct technical activities related to the Connecticut Public Health Code, Connecticut General Statutes and District Codes, Ordinances and Regulations.

III. **SUPERVISION:**

This position reports to the Supervisor, Land Use Activities or the Supervisor, Regulated Facilities and Housing.

V. **SPECIFIC RESPONSIBILITIES:** (Examples – not a comprehensive listing)

- Conducts soil testing, percolation testing, septic repair plan reviews, and septic installation inspections.
- Conducts lead risk assessments and comprehensive lead inspections.
- Investigates various complaints in the District's jurisdiction.
- Coordinates District environmental health programs as needed.
- Provides courier services as needed.
- Collects water samples and inspects public beaches and public swimming pools.
- Reviews well permits.
- Inspects lodging establishments.
- Inspects cosmetology establishments.
- Inspects daycare facilities.
- Prepares reports of inspections and investigations and keeps such other such records as are needed and/or requested by the Director of Health or Supervisor, Environmental Health.
- Other duties as are required or requested.

VI. Minimum Qualifications:

- Bachelor's Degree with major studies in environmental health, science, or public health. A combination of education and experience may be considered in lieu of a four-year degree.
- Minimum 5 years' experience as an Environmental Technician or similar position in a health department, with proven record of effective and efficient independent work.
- Current State of Connecticut Subsurface Sewage Disposal Phase I Certification.
- Current State of Connecticut Lead Inspector/Risk Assessor Certification.
- Computer skills, including Microsoft Word and Excel, and email capabilities.
- Ability to relate well with all segments of the public.
- Ability to produce accurate work in a timely fashion.
- Must have a valid driver's license.

VII. Personal Attributes:

Ability to present ideas in an easily understood manner, to use proper judgment and tact, to work within the government structure, and to work with the staff as a team player.