

APPROVED

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, January 9, 2020 – 5:30 p.m. Ledge Light Health District

The Regular monthly meeting of the Ledge Light Health District Board of Directors was held on Thursday, January 9, 2020 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London.

Present: Chairperson Danielle Steward-Gelinas, Treasurer Ken Nogacek, Secretary Sue Vincent, Tom Gotowka, Susan Graham, John Kiker, Tracee Reiser, Lucy Schlink, Kevin Serpa, Kent Sistare, Director of Health Steve Mansfield, and Supervisor, Administration/Finance & Special Projects Jen Muggeo, Recording Secretary Estelle Harrison, and Supervisor of Communicable Diseases, Kris Magnussen. **Absent excused:** Vice Chair Stephenie Guess, Steve Carlow, Robert Carlson, Candace Devendittis, David Eck, Barbara Gerrish, Sally Ritchie, and June Strunk

- I. CALL TO ORDER- Chairperson D. Steward-Gelinas called the meeting to order at 5:33 p.m.
 - a. Adoption of the Meeting Minutes of November 14, 2019 - After a motion by K. Serpa that was seconded by S. Graham, the minutes were approved.
- II. PUBLIC PARTICIPATION- none
- III. STAFF PRESENTATION- K. Magnussen gave an overview of Communicable Disease Outbreak Investigations.
- IV. REPORT FROM THE CHAIRPERSON- none
- V. COMMUNICATION FROM BOARD MEMBERS- none
- VI. REPORTS FROM SUBCOMMITTEES
 - a. Personnel- A new DOH evaluation tool will be distributed soon, and J. Muggeo was promoted to Deputy Director effective January 1, 2020; b. Finance- none; c. Bylaws- see new business; d. Health Equity- none
- VII. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield welcomed new board members and provided detail on his written report.
- VIII. FINANCIAL REPORTS- J. Muggeo reviewed the financial reports.
- IX. OLD BUSINESS
 - a. Investment Allocation – This item was deferred until next meeting
- X. NEW BUSINESS
 - a. Authorization for the DOH to Sign DPH Contracts: D. Steward-Gelinas moved that the District Director of Health be authorized to negotiate and sign contracts with the Department of Public Health and Department of Mental Health and Addiction Services and to negotiate and sign any future contract amendments effective January 9, 2020 through December 31, 2020. K. Nogacek seconded the motion which was approved.
 - b. Bylaws: D. Steward-Gelinas moved to accept revisions to the Ledge Light Health District bylaws as presented by the Director of Health and the Bylaws Committee effective January 9, 2020. L. Schlink seconded the motion which was approved.
 - c. Director of Health Evaluation: The surveys will be sent by email next week. The Finance and Personnel Committees will conduct a joint meeting to finalize the evaluation prior to the full board meeting in March.
 - d. Cost Allocation Plan: After a brief discussion, K. Sistare moved to accept the Cost Allocation that is presently in use for another year. K. Serpa seconded the motion which was approved.
- XI. ADJOURNMENT - After a motion by J. Kiker that was seconded by K. Nogacek, the meeting adjourned at 6:46 p.m.