

**APPROVED**  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Thursday, October 10, 2019 – 5:30 p.m. Ledge Light Health District

The Regular monthly meeting of the Ledge Light Health District Board of Directors was held on Thursday, October 10, 2019 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London.

**Present:** Chairperson Danielle Steward-Gelinas, Vice Chair Stephenie Guess, Treasurer Ken Nogacek, Secretary Sue Vincent, Steve Carlow, Robert Carlson, Candace Devendittis, Tom Gotowka, Susan Graham, John Kiker, Lucy Schlink, Kent Sistare, Director of Health Steve Mansfield, and Supervisor, Administration/Finance & Special Projects Jen Muggeo, Recording Secretary Estelle Harrison, and Gordon Videll. **Absent excused:** Barbara Gerrish, Tracee Reiser, Sally Ritchie, Kevin Serpa, Rob Simmons, and Karen von Ruffer Hills.

- I. CALL TO ORDER- Chairperson D. Steward-Gelinas called the meeting to order at 5:32 p.m.
  - a. Adoption of the Meeting Minutes of September 12, 2019 - After a motion by K. Sistare that was seconded by D. Steward-Gelinas, the minutes were approved.
- II. PUBLIC PARTICIPATION- none
- III. EXECUTIVE SESSION - D. Steward-Gelinas moved that the Board enter an executive session with S. Mansfield, J. Muggeo, and G. Videll invited to stay. K. Nogacek seconded the motion which was approved unanimously. The Board entered Executive Session at 5:35 p.m. and exited at 5:50 p.m.
- IV. REPORT FROM THE CHAIRPERSON- none
- V. COMMUNICATION FROM BOARD MEMBERS- none
- VI. REPORTS FROM SUBCOMMITTEES
  - a. Personnel- none; b. Finance- none; c. Bylaws- none; d. Health Equity- none
- VII. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield provided detail on his written report.
- VIII. FINANCIAL REPORTS- J. Muggeo reviewed the financial reports.
- IX. OLD BUSINESS- none
- X. NEW BUSINESS
  - a. Appointment of Subcommittee Members
    - Bylaws Committee: B. Gerrish, Chair; R. Carlson; and K. Serpa
    - Finance Committee: K. Nogacek, Chair; T. Reiser, K. Serpa, R. Simmons, K. Sistare, S. Vincent
    - Health Equity: S. Guess, Chair; S. Carlow, C. Devendittis; B. Gerrish; T. Gotowka; S. Graham; and S. Vincent
    - Personnel Committee: J. Kiker, Chair; S. Graham; S. Guess; and S. Ritchie
- XI. ADJOURNMENT - After a motion by K. Nogacek that was seconded by S. Guess, the meeting adjourned at 6:30 p.m.