

APPROVED

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, January 10, 2019 – 5:30 p.m. Ledge Light Health District

The Regular monthly meeting of the Ledge Light Health District Board of Directors was held on Thursday, January 10, 2019 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London.

Present were Chairperson Danielle Steward-Gelinas, Vice Chair Stephenie Guess, Treasurer Ken Nogacek, Secretary Sue Vincent, Robert Carlson, Barbara Gerrish, Tom Gotowka, Tracee Reiser, Kevin Serpa, Kent Sistare, Lucy Schlink, Director of Health Steve Mansfield, Supervisor Administration/Finance & Special Projects Jen Muggeo, and Project Assistant Estelle Harrison. Absent excused were Steve Carlow, Candace Devendittis, Susan Graham, John Kiker, Sally Ritchie, Frank Silva, Rob Simmons, and Karen von Ruffer Hills.

- I. CALL TO ORDER- Chair D. Steward-Gelinas called the meeting to order at 5:33 p.m.
 - a. Adoption of the Meeting Minutes of December 13, 2018 - After a motion by S. Guess that was seconded by B. Gerrish, the minutes were approved.
- II. PUBLIC PARTICIPATION– none
- III. REPORT FROM THE CHAIRPERSON- none
- IV. COMMUNICATION FROM BOARD MEMBERS- none
- V. REPORTS FROM SUBCOMMITTEES
 - a. Personnel- none; b. Finance- none; c. Bylaws- none; d. Health Equity- none
- VI. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield provided detail on his written report.
- VII. FINANCIAL REPORT- J. Muggeo presented the financial report.
- VIII. OLD BUSINESS- none
- IX. NEW BUSINESS
 - a. Authorization for the DOH to Sign DPH Contracts: D. Steward-Gelinas moved that the District Director of Health be authorized to negotiate and sign contracts with the Department of Public Health and Department of Mental Health and Addiction Services and to negotiate and sign any future contract amendments effective January 10, 2019 through December 31, 2019. K. Nogacek seconded the motion which was approved.
 - b. Review and Approval of Update Cost Allocation Plan: After a review of the Cost Allocation Plan, D. Steward-Gelinas moved to approve the revised plan. T. Reiser seconded the motion which was approved.
 - c. Director of Health Evaluation: The evaluation will be sent to each board member by email. The online survey needs to be completed before the February meeting. The Finance and Personnel Committees will hold a special meeting to review and discuss the evaluation on February 14, 2019, at 4:30 p.m., before the regular board meeting.
- X. OTHER- none
- XI. ADJOURNMENT - After a motion by S. Vincent that was seconded by K. Nogacek, the meeting adjourned at 6:22 p.m.