

DRAFT

REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, October 11, 2018 – 5:30 p.m. Ledge Light Health District

The Regular October meeting of the Ledge Light Health District Board of Directors was held on Thursday, October 11, 2018 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London.

Present were Chairperson Danielle Gelinis, Vice Chair Stephenie Guess, Treasurer Ken Nogacek, Secretary Sue Vincent, Robert Carlson, Candace Devendittis, Barbara Gerrish, Tom Gotowka, Susan Graham, John Kiker, Sally Ritchie, Director of Health Steve Mansfield, Supervisor Administration/Finance & Special Projects Jen Muggeo, and Project Assistant Estelle Harrison.

Absent excused were, Steve Carlow, Tracee Reiser, Kevin Serpa, Frank Silva, Rob Simmons, Kent Sistare, and Karen von Ruffer Hills.

- I. CALL TO ORDER- Chair D. Gelinis called the meeting to order at 5:33 p.m.
 - a. Adoption of the Meeting Minutes of September 13, 2018 - After a motion by K. Nogacek that was seconded by S. Vincent, the minutes were approved. S. Ritchie abstained.
- II. PUBLIC PARTICIPATION– none
- III. REPORT FROM THE CHAIRPERSON- none
- IV. COMMUNICATION FROM BOARD MEMBERS- none
- V. REPORTS FROM SUBCOMMITTEES
 - a. Personnel- none; b. Finance- none; c. Bylaws- none; d. Health Equity- none
- VI. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield provided detail on his written October report.
- VII. FINANCIAL REPORTS- J. Muggeo presented the financial report.
- VIII. OLD BUSINESS- none
- IX. NEW BUSINESS
 - a. Appointment of Subcommittee Members
 - Bylaws Committee: B. Gerrish, Chair; R. Carlson; and K. Serpa
 - Finance Committee: K. Nogacek, Chair; K. Serpa, T. Reiser, R. Simmons, S. Vincent
 - Health Equity: S. Guess, Chair; S. Carlow, C. Devendittis; B. Gerrish; T. Gotowka; S. Graham; and S. Vincent
 - Personnel Committee: J. Kiker, Chair; S. Graham; S. Guess; S. Ritchie; and F. Silva
 - b. Proposed Modification of Food Service Regulation – K. Nogacek moved to approve changes to Section 10 of the LLHD food service regulation as proposed in the memo by Director S. Mansfield on October 11, 2018. Seconded by C. Devendittis. Motion carried.
 - c. Appointment of Acting Director of Health: D. Gelinis moved to approve R. Melmed as Act as acting Director of Health for LLHD in S. Mansfield’s absence. Seconded by J. Kiker. Motion carried.
- X. OTHER- none
- XI. ADJOURNMENT - After a motion by S. Vincent that was seconded by C. Devendittis, the meeting adjourned at 6:27 p.m.