

**APPROVED**  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Thursday, May 10, 2018 – 5:30 p.m. Ledge Light Health District

The Regular May meeting of the Ledge Light Health District Board of Directors was held on Thursday, May 10, 2018 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London.

Present were Chairperson Kent Sistare, Treasurer Ken Nogacek, Secretary Sue Vincent, Candace Devendittis, Danielle Gelinis, Susan Graham, Stephenie Guess, Bonnie Reemsnyder, Sally Ritchie, Kevin Serpa, Director of Health Steve Mansfield, and Supervisor, Administration/Finance & Special Projects Jen Muggeo, and Estelle Harrison, Supervisor of Environmental Health Ryan McCammon, and Old Lyme Resident Tom Gotowka.

Absent excused were Vice Chair Jackie Massett, Steve Carlow, Robert Carlson, Barbara Gerrish, Tracee Reiser, Frank Silva, Rob Simmons, and Karen von Ruffer Hills.

- I. CALL TO ORDER- Chairperson Sistare called the meeting to order at 5:33 p.m.
  - a. Adoption of the Meeting Minutes of April 12, 2018 - After a motion by K. Nogacek that was seconded by S. Vincent, the minutes were unanimously approved.
- II. PUBLIC PARTICIPATION– none.
- III. STAFF PRESENTATION- Ryan McCammon, Supervisor of Environmental Health, provided an overview of Digital Health Department.
- IV. REPORT FROM THE CHAIRPERSON- none.
- V. COMMUNICATION FROM BOARD MEMBERS- none
- VI. REPORTS FROM SUBCOMMITTEES
  - a. Personnel- none. b. Finance- none. c. Bylaws- none; d. Health Equity- none
- VII. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield provided detail on his written May report.
- VIII. FINANCIAL REPORTS- J. Muggeo presented the financial report.
- IX. OLD BUSINESS
  - a. Town of Lyme- Sue Vincent moved that the Ledge Light Health District Board of Directors offers District membership to the Town of Lyme and authorizes Stephen Mansfield, Director of Health, to sign a formal Operations Agreement, contingent upon Lyme voting to join the District at a public meeting scheduled for Thursday, May 17, 2018. B. Reemsnyder seconded the motion which was approved unanimously.
- X. OTHER- none
- XI. ADJOURNMENT - After a motion by K. Serpa that was seconded by K. Nogacek, the meeting adjourned at 6:31 p.m.