

APPROVED

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, April 12, 2018 – 5:30 p.m. Ledge Light Health District

The Regular April meeting of the Ledge Light Health District Board of Directors was held on Thursday, April 12, 2018 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London. Present were Chairperson Kent Sistare, Vice Chair Jackie Massett, Secretary Sue Vincent, Steve Carlow, Candace Devendittis, Barbara Gerrish, Susan Graham, Stephenie Guess, Bonnie Reemsnyder, Tracee Reiser, Kevin Serpa, Frank Silva, Director of Health Steve Mansfield, and Supervisor, Administration/Finance & Special Projects Jen Muggeo. Absent excused were Treasurer Ken Nogacek, Robert Carlson, Danielle Gelinis, Sally Ritchie, Rob Simmons, and Karen von Ruffer Hills.

PUBLIC HEARING REGARDING PROPOSED FY18 BUDGET (5:30 p.m.)

- I. CALL TO ORDER – Chairperson Kent Sistare called the hearing to order at 5:41pm.
- II. RECEIVE PUBLIC COMMENTS ON PROPOSED FY19 BUDGET – There were no members of the public present and no written correspondence was received.
- III. ADJOURNMENT - The meeting adjourned at 5:41 pm.

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- I. CALL TO ORDER- Chairperson Sistare called the meeting to order at 5:42 p.m.
 - a. Adoption of the Meeting Minutes of February 8, 2018 - After a motion by B. Reemsnyder that was seconded by J. Massett, the minutes were unanimously approved.
- II. PUBLIC PARTICIPATION– none.
- III. REPORT FROM THE CHAIRPERSON- none.
- IV. COMMUNICATION FROM BOARD MEMBERS- none
- V. REPORTS FROM SUBCOMMITTEES
 - a. Personnel – a policy change will be discussed under other. b. Finance- none c. Bylaws- none; d. Health Equity- none
- VI. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield provided detail on his written April report.
- VII. FINANCIAL REPORTS- J. Muggeo presented the financial report.
- VIII. OLD BUSINESS – none
- IX. NEW BUSINESS
 - a. Town of Lyme- The Director of Health discussed the possibility of the Town of Lyme joining the District.
 - b. FY19 Budget- J. Muggeo presented the FY19 budget with the municipal per capita rate for FY19 set as \$7.37. Following discussion, B. Reemsnyder moved to approve the budget as presented. J. Massett seconded the motion which was approved unanimously.
- X. OTHER-
 - a. Proposed change to personnel policies- The LLHD Board of Directors agrees to modify Section 5-513 of the LLHD Personnel Policies regarding outside employment. The new language, as presented, is more permissive and allows the Director of Health to review situations on a case by case basis. It removes the “de facto” conflict of interest language. B. Reemsnyder moved to accept the change to the personnel policies as presented and the motion was seconded by J. Massett. Motion carried unanimously.

b. Compensation Adjustment – The Director of Health recommended a compensation adjustment for staff due to the increased workload associated with the transition of four new members towns. The Board concurred.

XI. ADJOURNMENT – A motion to adjourn was made by J. Massett and seconded by B. Reemsnyder. Motion carried unanimously. The meeting adjourned at 6:39 p.m.