

APPROVED

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, September 14, 2017 – 5:30 p.m. Ledge Light Health District

The Regular September meeting of the Ledge Light Health District Board of Directors was held on Thursday, September 14, 2017 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London. Present were Chairperson Kent Sistare, Vice Chair Jackie Massett, Treasurer Ken Nogacek, Secretary Sue Vincent, Steve Carlow, Susan Graham, Stephenie Guess, Bonnie Reemsnyder, Kevin Serpa, Frank Silva, Director of Health Steve Mansfield, and Supervisor, Administration/Finance & Special Projects Jen Muggeo, and Recording Secretary Estelle Harrison. Absent excused were Candace Devendittis, Danielle Gelinias, Barbara Gerrish, Tracee Reiser, Sally Ritchie, Rob Simmons, and Karen von Ruffer Hills.

- I. CALL TO ORDER- Chairman K. Sistare called the meeting to order at 5:35 p.m.
 - a. Adoption of the Meeting Minutes of July 13, 2017 - After a motion by B. Reemsnyder that was seconded by S. Vincent, the minutes were unanimously approved.
- II. PUBLIC PARTICIPATION– none.
- III. STAFF PRESENTATION – K. Baldwin gave an overview of the new FDA Food Code changes.
- IV. REPORT FROM THE CHAIRPERSON- Chairman Sistare gave a report on his activities.
- V. COMMUNICATION FROM BOARD MEMBERS- none
- VI. REPORTS FROM SUBCOMMITTEES
 - a. Personnel- none; b. Finance- none; c. Bylaws- none; d. Health Equity- none
- VII. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield provided detail on his written September report.
- VIII. FINANCIAL REPORTS- J. Muggeo presented the financial report.
- IX. OLD BUSINESS
- X. NEW BUSINESS
 - a. Election of Officers – On behalf of the Nominating Committee, S. Vincent presented the slate of officers as follows: President, Kent Sistare; Vice Chair, Jackie Massett; Secretary Sue Vincent, Treasurer Ken Nogacek. M. Grace moved to accept the report of the Nominating Committee. The motion was accepted unanimously. Chairman Sistare opened the floor for other nominations then moved to close nominations and elect the slate as presented. K. Nogacek seconded the motion that was approved unanimously.
 - b. Town of North Stonington – B. Reemsnyder read the following resolution into record and moved approval: The Ledge Light Health District Board of Directors offers District membership to the Town of North Stonington and authorizes Stephen Mansfield, Director of Health, to negotiate the terms of a formal Operations Agreement. The Board of Directors waives licensing fees for regulated establishments in North Stonington through May 31, 2018. J. Massett seconded the motion which was approved unanimously.
- XI. OTHER- none
- XII. ADJOURNMENT - After a motion by B. Reemsnyder that was seconded by S. Guess, the meeting adjourned at 7:01 p.m.