

**APPROVED**

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, October 13, 2016 – 5:30 p.m. Ledge Light Health District

The Regular October meeting of the Ledge Light Health District Board of Directors was held on Thursday, October 13, 2016 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London. Present were, Chairperson Kent Sistare, Secretary Sue Vincent, Vice Chair Jackie Massett, Treasurer Ken Nogacek, Steve Carlow, Candace Devendittis, Danielle Gelinas, Barbara Gerrish, Maryellen Grace, Kevin Serpa, Director of Health Steve Mansfield, Supervisor, Administration/Finance & Special Projects Jen Muggeo, Project Assistant Estelle Harrison and Old Lyme First Selectwoman Bonnie Reemsnyder. Absent excused were Susan Graham, Stephenie Guess, and Lewis Thomas. Absent unexcused was Corina Vendetto.

- I. CALL TO ORDER- Chairman K. Sistare called the meeting to order at 5:33 pm.
  - a. Adoption of the Meeting Minutes of 10/13/16 - After a motion by S. Vincent that was seconded by M. Grace, the minutes were unanimously approved with the correction that the Chairman had called the meeting to order. J. Massett abstained.
- II. PUBLIC PARTICIPATION– Old Lyme First Selectwoman B. Reemsnyder was introduced as the possible Old Lyme Representative on the Board of Directors.
- III. STAFF PRESENTATION- S. Mansfield gave an overview of the consolidation plan proposed by the Department of Public Health. Following discussion, the Board reviewed a draft letter stating that the plan as presented was fiscally prohibitive. The letter emphasized support for regionalization and encouraged the Commissioner to work with those who would be impacted by any legislative change. J. Massett moved that the letter expresses the sense of the Board of Directors and that the Chairman be authorized to sign and submit said letter to the Commissioner of Public Health. M. Grace seconded the motion which was unanimously approved.
- IV. REPORT FROM THE CHAIRPERSON- Chairman Sistare gave a report on his activities.
- V. COMMUNICATION FROM BOARD MEMBERS- none
- VI. REPORTS FROM SUBCOMMITTEES
  - a. Personnel- none; b. Finance- none; c. Bylaws- none; d. Health Equity- none
- VII. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield provided detail on his written October report.
- VIII. FINANCIAL REPORTS- J. Muggeo presented the financial report.
- IX. OLD BUSINESS
  - a. Old Lyme – D. Gelinas read the following resolution into the record and moved approval:  
*WHEREAS: the Town of Old Lyme by a Town Meeting has voted to join the District; and*  
*WHEREAS: the Town of Old Lyme has applied for District membership in accord with State of Connecticut General Statutes (Sections 19a-241, 19c-240 to 19a-246);*  
*and NOWTHEREFORE the following Resolutions are adopted:*  
*RESOLVED: that the District Board of Directors at their regular meeting held on October 13, 2016 vote to approve and accept the Town of Old Lyme’s membership effective November 1, 2016.*  
*FURTHER RESOLVED: that the District Director of Health be authorized to negotiate the terms of an operations agreement with the Town of Old Lyme and to sign said Agreement on behalf of the District; and*  
*FURTHER RESOLVED: that the District Director of Health be authorized to offer employment to the Old Lyme employee designated to become a District employee; and*  
*FURTHER RESOLVED: that the District Director of Health be authorized to submit an application and request to the State Department of Public Health for FY17 Per Capita Funding for the Town of Old Lyme.*  
J. Massett seconded the motion which was approved unanimously.
  - b. Review and Adoption of CHA and CHIP – S. Carlow moved to adopt the CHA and CHIP as presented. M. Grace seconded the motion that was unanimously approved.

- c. Appointment of Subcommittee Members- Chairman Sistare noted that he was reappointing the existing subcommittees and asked members to communicate with him if they wished to join different committees. The subcommittee assignments are:

*Personnel: Jackie Massett, Corina Vendetto, Maryellen Grace, Danielle Gelinis, Stephenie Guess*

*Finance: Ken Nogacek, Sue Vincent, Maryellen Grace, Kevin Serpa, Lewis Thomas*

*Bylaws: Corina Vendetto, Jackie Massett, Barbara Gerrish, Kevin Serpa*

*Health Equity: Corina Vendetto, Barbara Gerrish, Sue Vincent, Candace Devendittis, Steve Carlow, Stephenie Guess*

X. NEW BUSINESS- none

XI. OTHER- none

XII. ADJOURNMENT - After a motion by J. Massett that was seconded by C. Devinditis, the meeting adjourned at 6:47 p.m.

Respectfully submitted,

Estelle Harrison, Recording Secretary