

DRAFT

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, November 9, 2017 – 5:30 p.m. Ledge Light Health District

The Regular November meeting of the Ledge Light Health District Board of Directors was held on Thursday, November 9, 2017 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London. Present were Vice Chair Jackie Massett, Treasurer Ken Nogacek, Secretary Sue Vincent, Candace Devendittis, Danielle Gelinas, Barbara Gerrish, Stephenie Guess, Tracee Reiser, Sally Ritchie, Kevin Serpa, Frank Silva, Director of Health Steve Mansfield, and Supervisor, Administration/Finance & Special Projects Jen Muggeo, and Recording Secretary Estelle Harrison. Absent excused were Steve Carlow, Susan Graham, Bonnie Reemsnyder, Rob Simmons, Chairperson Kent Sistare and Karen von Ruffer Hills.

- I. CALL TO ORDER- Vice Chair J. Massett called the meeting to order at 5:34 p.m.
 - a. Adoption of the Meeting Minutes of September 14, 2017 - After a motion by B. Reemsnyder that was seconded by S. Vincent, the minutes were approved. S. Ritchie abstained.
- II. PUBLIC PARTICIPATION– none.
- III. REPORT FROM THE CHAIRPERSON- Chairman Sistare gave a report on his activities.
- IV. COMMUNICATION FROM BOARD MEMBERS- none
- V. REPORTS FROM SUBCOMMITTEES
 - a. Personnel- none; b. Finance- see new business; c. Bylaws- none; d. Health Equity- none
- VI. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield provided detail on his written November report.
- VII. FINANCIAL REPORTS- J. Muggeo presented the financial report.
- VIII. OLD BUSINESS – none
- IX. NEW BUSINESS
 - a. Subcommittee Appointments – K. Sistare indicated that he would re-appoint people to the committees they were currently serving on without any objections or indications that members wanted to serve on different committees. Committee appointments will be confirmed at the January meeting.
 - b. FY 19 Budget – K. Nogacek reported that the Finance Committee had met and recommended the Board adopt the budget, which reflects a per capita rate of \$7.37. K. Nogacek moved that the Board approve the budget and set the municipal member per capita rate for FY19 at \$7.37. T. Reiser seconded the motion, which was approved unanimously.
 - c. FY18 Audit – K. Nogacek discussed sending an RFP for a new auditor in January.
- X. OTHER
 - a. 2018 Board Meeting Dates: The calendar of meetings for 2018 was presented. Meetings will continue to be held on the second Thursday of the month, at 5:30 pm at the District office at 216 Broad Street in New London. J. Massett moved that the calendar be approved as presented. After a second by S. Ritchie, the motion was unanimously approved.
 - b. Cancellation of December – After a motion by C. Devendittis to cancel the December meeting due to lack of business that was seconded by K. Nogacek the motion was unanimously approved.
- XI. ADJOURNMENT - After a motion by S. Vincent that was seconded by C. Devendittis, the meeting adjourned at 6:14 p.m.