The Regular November meeting of the Ledge Light Health District Board of Directors was held on Thursday, November 9, 2017 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London. Present were Vice Chair Jackie Massett, Treasurer Ken Nogacek, Secretary Sue Vincent, Candace Devendittis, Danielle Gelinas, Barbara Gerrish, Stephanie Guess, Tracee Reiser, Sally Ritchie, Kevin Serpa, Frank Silva, Director of Health Steve Mansfield, and Supervisor, Administration/Finance & Special Projects Jen Muggeo, and Recording Secretary Estelle Harrison. Absent excused were Steve Carlow, Susan Graham, Bonnie Reemsnyder, Rob Simmons, Chairperson Kent Sistare and Karen von Ruffer Hills.

I. CALL TO ORDER- Vice Chair J. Massett called the meeting to order at 5:34 p.m.
   a. Adoption of the Meeting Minutes of September 14, 2017 - After a motion by B. Reemsnyder that
      was seconded by S. Vincent, the minutes were approved. S. Ritchie abstained.

II. PUBLIC PARTICIPATION– none.

III. REPORT FROM THE CHAIRPERSON- Chairman Sistare gave a report on his activities.

IV. COMMUNICATION FROM BOARD MEMBERS- none

V. REPORTS FROM SUBCOMMITTEES

VI. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield provided detail on his written November report.

VII. FINANCIAL REPORTS- J. Muggeo presented the financial report.

VIII. OLD BUSINESS – none

IX. NEW BUSINESS
   a. Subcommittee Appointments – K. Sistare indicated that he would re-appoint people to the
      committees they were currently serving on without any objections or indications that members
      wanted to serve on different committees. Committee appointments will be confirmed at the
      January meeting.
   b. FY 19 Budget – K. Nogacek reported that the Finance Committee had met and recommended the
      Board adopt the budget, which reflects a per capita rate of $7.37. K. Nogacek moved that the Board
      approve the budget and set the municipal member per capita rate for FY19 at $7.37. T. Reiser
      seconded the motion, which was approved unanimously.
   c. FY18 Audit – K. Nogacek discussed sending an RFP for a new auditor in January.

X. OTHER
   a. 2018 Board Meeting Dates: The calendar of meetings for 2018 was presented. Meetings will
      continue to be held on the second Thursday of the month, at 5:30 pm at the District office at 216
      Broad Street in New London. J. Massett moved that the calendar be approved as presented. After
      a second by S. Ritchie, the motion was unanimously approved.
   b. Cancellation of December – After a motion by C. Devendittis to cancel the December meeting due
      to lack of business that was seconded by K. Nogacek the motion was unanimously approved.

XI. ADJOURNMENT - After a motion by S. Vincent that was seconded by C. Devendittis, the meeting
    adjourned at 6:14 p.m.