

**DRAFT**

**REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, January 11, 2018 – 5:30 p.m. Ledge Light Health District

The Regular January meeting of the Ledge Light Health District Board of Directors was held on Thursday, January 11, 2018 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London. Present were Treasurer Ken Nogacek, Secretary Sue Vincent, Robert Carlson, Steve Carlow, Candace Devendittis, Danielle Gelinas, Barbara Gerrish, Stephenie Guess, Tracee Reiser, Kevin Serpa, Director of Health Steve Mansfield, and Supervisor, Administration/Finance & Special Projects Jen Muggeo, and Recording Secretary Estelle Harrison. Absent excused were Susan Graham, Vice Chair Jackie Massett, Bonnie Reemsnyder, Sally Ritchie, Frank Silva, Rob Simmons, Chairperson Kent Sistare and Karen von Ruffer Hills.

- I. CALL TO ORDER- Secretary S. Vincent called the meeting to order at 5:37 p.m.
  - a. Adoption of the Meeting Minutes of November 9, 2017 - After a motion by K. Nogacek that was seconded by S. Guess, the minutes were approved.
- II. PUBLIC PARTICIPATION– none.
- III. STAFF PRESENTATION- J. Muggeo gave an overview of the New London Coordinated Access, Resources and Support (NL CARES) program.
- IV. REPORT FROM THE CHAIRPERSON- none.
- V. COMMUNICATION FROM BOARD MEMBERS- none
- VI. REPORTS FROM SUBCOMMITTEES
  - a. Personnel- none; b. Finance- none; c. Bylaws- none; d. Health Equity- none
- VII. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield provided detail on his written January report.
- VIII. FINANCIAL REPORTS- J. Muggeo presented the financial report.
- IX. OLD BUSINESS – none
- X. NEW BUSINESS
  - a. Authorization for the DOH to Sign DPH Contracts: S. Vincent moved that the District Director of Health be authorized to negotiate and sign contracts with the Department of Public Health and Department of Mental Health and Addiction Services and to negotiate and sign any future contract amendments effective January 11, 2018 through December 31, 2018. C. Devendittis seconded the motion, which was approved unanimously.
  - b. Town of Old Lyme: The Town of Lyme Director of Health has expressed interest in joining Ledge Light Health District. K. Serpa moved to give the District Director of Health authorization to send a letter to the Town of Lyme regarding joining the District. S. Vincent seconded the motion, which was approved unanimously.
- XI. OTHER- none
- XII. ADJOURNMENT - After a motion by K. Serpa that was seconded by S. Vincent, the meeting adjourned at 6:14 p.m.