

**APPROVED**  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Thursday, February 11, 2016 – 5:30 p.m. Ledge Light Health District

The Regular February meeting of the Ledge Light Health District Board of Directors was held on Thursday, February 11, 2016 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London. Present were Vice Chair Jackie Massett, Secretary Sue Vincent, Barbara Gerrish, Maryellen Grace, Kevin Serpa, Lewis Thomas, Director of Health Steve Mansfield, and Supervisor, Administration/Finance & Special Projects Jen Muggeo.

Absent excused were Chairperson Kent Sistare, Candace Devendittis, Danielle Gelinas, Stephenie Guess, Treasurer Ken Nogacek, and Joyce Schmidt. Absent unexcused was Steve Carlow and Corina Vendetto.

- I. CALL TO ORDER- Vice President Massett called the meeting to order at 5:30 pm and noted the lack of a quorum. No actions were taken. Staff presentations were made to the members present.
  - a. Adoption of the Meeting Minutes of January 14, 2016 – deferred
- II. PUBLIC PARTICIPATION– none
- III. STAFF PRESENTATION
  - a. Community Health Needs Assessment – Jen Muggeo, Russ Melmed, and Laurel Holmes
- IV. REPORT FROM THE CHAIRPERSON- none
- V. COMMUNICATION FROM BOARD MEMBERS- none
- VI. REPORTS FROM SUBCOMMITTEES
  - a. Personnel- none; b. Finance- none; c. Bylaws- none; d. Health Equity- none
- VII. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield provided detail on his written February report.
- VIII. FINANCIAL REPORTS- J. Muggeo presented the financial report.
- IX. OLD BUSINESS
  - a. Committee Assignments– deferred
  - b. Approval of Amendment of 401 Plan Document– deferred
- X. NEW BUSINESS – none
- XI. OTHER- none
- XII. ADJOURNMENT - The meeting adjourned at 6:16 p.m.