

**Approved**  
**SPECIAL MEETING OF THE BOARD OF DIRECTORS**  
Wednesday, August 22, 2012 – 5:30 p.m. Ledge Light Health District

The special August meeting of the Ledge Light Health District Board of Directors was held on Wednesday, August 22, 2012 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London. Present were Chairperson Kent Sistare, Vice-Chair Jackie Massett, Secretary Susan Vincent, Treasurer Phyllis Wienski, Barbara Gerrish, Catherine Kolnaski, Corina Vendetto, Candace Devendittis, Maryellen Grace, Joseph Whittimore, Director of Health Baker Salisbury, Supervisor Administration/Finance Jennifer Muggeo and Communications Project Assistant Chelsea Norton.

Absent excused were Danielle Gelinias, Steven Carlow and Robert Burns.

- I. CALL TO ORDER- Chairperson Sistare called the meeting to order at 5:30 pm.
  - a. Adoption of the Meeting Minutes of 6/14/2012- Chairperson Sistare called for a motion to adopt the meeting minutes. S. Vincent made a motion; J. Massett seconded. The minutes were approved.
- II. PUBLIC PARTICIPATION – none
- III. STAFF PRESENTATION- Communications Project Assistant Chelsea Norton gave a presentation on the District’s branding discussions with Quinn and Hary Marketing and presented a new logo for the board to vote on.
- IV. REPORT FROM THE CHAIRPERSON- Chairperson Sistare said he attended the NALBOH conference in Atlanta.
- V. COMMUNICATION FROM BOARD MEMBERS- J.Massett said she attended a meeting with an asthma group where someone gave a presentation showing a GIS map of areas in Groton and New London where the presence of asthma is higher than other areas. S. Vincent said she went to a shelter exercise in July hosted by MRC and CERT with Communicable Disease Prevention Supervisor Kris Magnussen. C. Vendetto said Riverside Park placed 24<sup>th</sup> out of 9,000 parks nationally in a competition for a revitalization grant from Coca Cola. She said the park will be doing a daffodil fundraiser.
- VI. REPORTS FROM SUBCOMMITTEES
  - a. Personnel- none
  - b. Finance- none
  - c. Bylaws- none
- VII. REPORT FROM THE DIRECTOR OF HEALTH- Director Salisbury’s report was distributed in advance of the meeting. He suggested: 1. that the board establish a policy regarding designated and committed funds, 2. investing a small percentage of the District’s reserves in treasuries, equities and bond markets through a registered advisor and 3. that the board consider placing a small mortgage on the Ledge Light Health District office.
- VIII. FINANCIAL REPORTS- J. Muggeo presented the financial report.
- IX. OLD BUSINESS- none
- X. NEW BUSINESS-

- a. Ledge Light Health District Logo- Chairperson Sistare called for a motion to adopt the proposed logo to replace the current Ledge Light Health District logo. J. Massett made a motion, C.Kolnaski seconded. The logo was unanimously approved.
- b. September Picnic- Director Salsbury asked the board if there was a date during the first week of September that they would prefer for the annual picnic. The board agreed to hold the picnic on Thursday, September 6 at 5:00 p.m.

XI. OTHER- none

XII. ADJOURNMENT- After a motion by C. Kolnaski that was seconded by J. Massett, the meeting adjourned at 7:00 p.m.