

Adopted

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, November 14, 2013 – 5:30 p.m. Ledge Light Health District

The Regular November meeting of the Ledge Light Health District Board of Directors was held on Thursday, November 14, 2013 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London. Present were Chairperson Kent Sistare, Vice Chair Jackie Massett, Joe Whittemore, Maryellen Grace, Bob Burns, Candace Devendittis, Lewis Thomas, Corina Vendetto, Supervisor, Administration/Finance and Health Education/Community Outreach Jennifer Muggeo, Deputy Director of Health Steve Mansfield and Senior Program Coordinators Michelle Hamilton and Kerensa Mansfield.

Absent excused were Secretary Sue Vincent, Danielle Gelinas, Barbara Gerrish and Catherine Kolnaski.

Absent unexcused was Steve Carlow.

- I. CALL TO ORDER- Chairperson Sistare called the meeting to order at 5:35 pm.
 - a. Adoption of the Meeting Minutes of 9/12/13- Chairperson Sistare called for a motion to adopt the minutes. J. Massett made a motion; M. Grace seconded. The minutes were approved.
 - b. Adoption of the Meeting Minutes of 10/10/13- Chairperson Sistare called for a motion to adopt the minutes. J. Massett made a motion; C. Devendittis seconded. The minutes were approved.
- II. PUBLIC PARTICIPATION – none
- III. STAFF PRESENTATION- Senior Program Coordinators Michelle Hamilton and Kerensa Mansfield gave a presentation on substance abuse prevention activities of the GASP and Ledyard Safe Teens Coalitions.
- IV. REPORT FROM THE CHAIRPERSON- Chairperson Sistare had no news to report.
- V. COMMUNICATION FROM BOARD MEMBERS- C. Vendetto said she had spent the day working with volunteers to build the new playscape at Riverside Park in honor of the Sandy Hook victims. She said many people came out to show their support and the playscape would be officially open to the public on Sunday.

B. Burns talked about issues with the Food Safety Modernization Act and its effect on local agriculture. He asked the board to think about researching and drafting a resolution supporting the record of agricultural practices in Connecticut.

C. Devendittis gave a report that the restaurant Stone Fleet Tavern closed.
- VI. REPORTS FROM SUBCOMMITTEES
 - a. Personnel- none
 - b. Finance- none
 - c. Bylaws- none
 - d. Health Equity- none
- VII. REPORT FROM THE DIRECTOR OF HEALTH- Deputy Director Steve Mansfield reviewed Director Salisbury's report, which was distributed in advance of the meeting.

- VIII. FINANCIAL REPORTS- J. Muggeo presented the financial report.
- IX. OLD BUSINESS- none
- X. NEW BUSINESS-
 - a. Approval of the 2014 Meeting Schedule- Chairperson Sistare called for a motion to adopt the proposed 2014 Meeting Schedule. J. Massett made a motion; C. Vendetto seconded. The Schedule was approved.
 - c. FY14-15 Budget- J. Muggeo presented the proposed budget for Fiscal Year 2014-15. The proposed budget included an increase of 1.5% in the per capita rate from \$6.88 to \$6.98. Chairperson Sistare called for a motion to accept the proposed budget. Chairperson Sistare made a motion; J. Massett seconded. The budget was approved unanimously.
- XI. OTHER- An announcement was made that J. Whittemore would be resigning from the board because he was moving out of town. The board presented J. Whittemore with a thank you card for his time serving the board.
- XII. ADJOURNMENT- The meeting adjourned at 7:10 p.m.