

Adopted

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, May 8, 2014 – 5:30 p.m. Ledge Light Health District

The Regular May meeting of the Ledge Light Health District Board of Directors was held on Thursday, May 8, 2014 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London. Present were Chairperson Kent Sistare, Vice Chair Jackie Massett, Secretary Sue Vincent, Lewis Thomas, Corina Vendetto, Danielle Gelinas, Kevin Serpa, Stephenie Guess, Ken Nogacek, Director of Health Baker Salisbury, Supervisor, Administration/Finance and Health Education/Community Outreach and Epidemiologist Russell Melmed.

Absent excused were Joyce Schmidt, Maryellen Grace, Barbara Gerrish and Candace Devendittis. Absent unexcused was Steve Carlow.

- I. CALL TO ORDER- Chairperson Sistare called the meeting to order at 5:37 pm.
 - a. Adoption of the Meeting Minutes of 4/10/14- C.Vendetto noted a mistake in the minutes under Communication from Board Members, which stated “C. Vendetto announced that a new restaurant will be opening at her old location on Bank Street.” The announcement was made by C. Devendittis. Chairperson Sistare called for a motion to adopt the minutes with that correction. J. Massett made a motion; C. Vendetto seconded. The corrected minutes were approved unanimously.
- II. PUBLIC PARTICIPATION – none
- III. STAFF PRESENTATION- R. Melmed gave a presentation on epidemiology during a food borne illness outbreak.
- IV. REPORT FROM THE CHAIRPERSON- Chairperson Sistare had no news to report.
- V. REPORT FROM THE DIRECTOR OF HEALTH- Director Salisbury discussed: 1) the prescription drug panel discussion at L+M on April 29, 2) a letter he wrote to Mayor Finizio regarding the Whale Tail fountain, 3) an issue regarding smoking in condominiums and 4) the possibility that there will be a reduction in staff once grant funding for certain programs is terminated.
- VI. REPORTS FROM SUBCOMMITTEES
 - a. Personnel- none
 - b. Finance- none
 - c. Bylaws- none
 - d. Health Equity- none
- VII. COMMUNICATION FROM BOARD MEMBERS- C. Vendetto said the daffodils that she and many others planted at Riverside Park last year have bloomed.
- VIII. FINANCIAL REPORTS- J. Muggeo presented the financial report.
- IX. OLD BUSINESS- none
- X. NEW BUSINESS-
 - a. Financial Review- J. Muggeo presented a brief financial review of the last fiscal year. She said an auditor will need to be appointed soon to complete LLHD’s audit for the next fiscal year.

Chairperson Sistare suggested that the appointment of the auditor should be put on the agenda for the June meeting. J. Muggeo said the board will also need to consider the redesignation of committed funds at the June meeting.

- c. Election of Nominating Committee-Chairperson Sistare nominated S. Vincent and B. Gerrish to serve on the Nominating Committee. S. Vincent made a motion to accept the nomination; J. Massett seconded. K. Serpa asked what the Nominating Committee does. Chairperson Sistare explained that they nominate board officers. The board unanimously elected S. Vincent and B. Gerrish to the Nominating Committee.

XI. OTHER- J. Massett said in regards to Director Salisbury's letter to the Mayor, the board has not discussed a policy of who to defer to if individual board members are contacted by the press. C. Vendetto said that in this instance, she would defer to the Director of Health because he wrote the letter.

S. Vincent handed out flyers for her annual memorial scholarship plant sale in memory of her daughter.

XII. ADJOURNMENT- After a motion by J. Massett that was seconded by C. Vendetto, the meeting adjourned at 7:04 p.m.