

**Approved**  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Thursday, November 12, 2015 – 5:30 p.m. Ledge Light Health District

The Regular October meeting of the Ledge Light Health District Board of Directors was held on Thursday, November 12, 2015 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London. Present were Treasurer Ken Nogacek, Secretary Sue Vincent, Steve Carlow, Candace Devendittis, Danielle Gelinis, Barbara Gerrish, Maryellen Grace, Stephenie Guess, Kevin Serpa, Lewis Thomas, Director of Health Steve Mansfield, and Supervisor, Administration/Finance & Special Projects Jen Muggeo.

Absent excused were Chairperson Kent Sistare, Vice Chair Jackie Massett, and Joyce Schmidt. Absent unexcused was Corina Vendetto.

- I. CALL TO ORDER- Secretary Vincent called the meeting to order at 5:31 pm.
  - a. Adoption of the Meeting Minutes of 10/8/15 - After a motion by K. Serpa that was seconded by D. Gelinis, the minutes were unanimously approved.
- II. PUBLIC PARTICIPATION– none
- III. STAFF PRESENTATION– Russ Melmed gave an overview of the decision making involved in investigating a foodborne illness.
- IV. REPORT FROM THE CHAIRPERSON- none
- V. COMMUNICATION FROM BOARD MEMBERS- none
- VI. REPORTS FROM SUBCOMMITTEES
  - a. Personnel- none; b. Finance- none; c. Bylaws- none; d. Health Equity- none
- VII. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield provided detail on his written November.
- VIII. FINANCIAL REPORTS- J. Muggeo presented the financial report. The Finance Committee will be scheduled to meet prior to the December board meeting.
- IX. OLD BUSINESS- none
- X. NEW BUSINESS- none
- XI. OTHER- none
- XII. ADJOURNMENT - After a motion by M. Grace that was seconded by C. Devendittis, the meeting adjourned at 6:25 p.m.