

**APPROVED**  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Thursday, June 9, 2016 – 5:30 p.m. Ledge Light Health District

The Regular June meeting of the Ledge Light Health District Board of Directors was held on Thursday, June 9, 2016 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London. Present were Chairperson Kent Sistare, Vice Chair Jackie Massett, Treasurer Ken Nogacek, Secretary Sue Vincent, Danielle Gelinas, Barbara Gerrish, Maryellen Grace, Stephenie Guess, Kevin Serpa, Senior Sanitarian George Calkins, Director of Health Steve Mansfield, and Supervisor, Administration/Finance & Special Projects Jen Muggeo.

Absent excused were Steve Carlow, Candace Devendittis, and Lewis Thomas. Absent unexcused were Joyce Schmidt and Corina Vendetto.

- I. CALL TO ORDER- Chairperson Kent Sistare called the hearing to order at 5:50 p.m.
    - a. Adoption of the Meeting Minutes of 5/12/2016 – After a motion by J. Massett that was seconded by S. Vincent, the minutes were unanimously approved.
  - II. PUBLIC PARTICIPATION– none
  - III. REPORT FROM THE CHAIRPERSON- Chairman Sistare reported on his activities, including a meeting with the Director of Health regarding Old Lyme.
- J. Massett moved to amend the agenda to discuss all the items under New Business next. D. Gelinas seconded the motion which was unanimously approved. So that George Calkins could provide information as needed, Director Mansfield opened the New Business items with the discussion of Old Lyme.
- IV. NEW BUSINESS
    - a. Referrals from Finance Committee
      - i. Old Lyme: G. Calkins gave an overview of the anticipated land use work that would be expected if Old Lyme joined LLHD. Discussion followed regarding the financial implications of Old Lyme joining the District. No action was taken.
      - ii. FY16 End of Year Fund: J. Muggeo presented a draft allocation of the projected FY16 year end fund balance. After a motion by J. Massett to approve designated funds as presented was seconded by M. Grace, the motion was unanimously approved.
      - iii. Director’s Compensation: After discussion, J. Massett moved that the Board of Directors approve the following for the Director of Health, effective retroactively to his anniversary of 2/22/16: a 4% increase in base salary and a 1% increase in the match contributed by LLHD into his ICMA retirement account. S. Vincent seconded the motion which was unanimously approved.
  - V. ADJOURNMENT - After a motion to defer all other business not discussed until the next meeting by J. Massett that was seconded by S. Vincent, the meeting adjourned at 8:05 p.m.