

Approved

REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, January 8, 2015 – 5:30 p.m. Ledge Light Health District

The regular January meeting of the Ledge Light Health District Board of Directors was held on Thursday, January 8, 2015 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London. Present were Chairperson Kent Sistare, Vice Chair Jackie Massett, Secretary Sue Vincent, Treasurer Ken Nogacek, Steve Carlow, Danielle Gelinis, Barbara Gerrish, Maryellen Grace, Stephenie Guess, Lewis Thomas, Director of Health Baker Salisbury; and Supervisor, Administration/Finance and Health Education/Community Outreach Jen Muggeo, and Carolyn Wilson.

Absent excused were Kevin Serpa, and Joyce Schmidt. Absent unexcused were Candace Devendittis and Corina Vendetto.

- I. CALL TO ORDER- Chairperson Sistare called the meeting to order at 5:35 pm.
 - a. Adoption of the Meeting Minutes of 12/11/14 - After a motion by J. Massett that was seconded by M. Grace, the minutes were unanimously approved.
- II. PUBLIC PARTICIPATION– none
- III. STAFF PRESENTATION– Carolyn Wilson, Health Program Coordinator II, gave a presentation on the Smoking Cessation program – Tobacco Free LLHD.
- IV. REPORT FROM THE CHAIRPERSON- Chairperson Sistare had nothing to report.
- V. COMMUNICATION FROM BOARD MEMBERS- none
- VI. REPORTS FROM SUBCOMMITTEES
 - a. Personnel- none; b. Finance- none; c. Bylaws- none; d. Health Equity- none
- VII. REPORT FROM THE DIRECTOR OF HEALTH- B. Salisbury reported on the restaurant outbreak that occurred recently.
- VIII. FINANCIAL REPORTS- Jen Muggeo presented the financial report.
- IX. OLD BUSINESS- none
- X. NEW BUSINESS
 - a. Discussion regarding retirement of Director of Health/Appointment of New Director.
 1. J. Massett moved that the Board congratulate Baker Salisbury on his retirement and accept his resignation effective February 23, 2015. S. Vincent seconded the motion which was approved unanimously.
 2. J. Massett moved that the Board authorize the Chairman of the Board and Personnel Committee Chair to negotiate a contract with the current Deputy Director, Stephen F. Mansfield. M. Grace seconded the motion which was approved unanimously.
- XI. OTHER- none

XII. ADJOURNMENT- After a motion by J. Massett that was seconded by S. Vincent, the meeting adjourned at 6:24 p.m.